



**Date:** August 2, 2017

**To:** Prospective Proposers

**From:** Jason Burch, Director of Air Service & Marketing  
Charlottesville-Albemarle Airport Authority

**Subject:** ADDENDUM #4  
Request for Proposals: Airport Flight Information Display System, Media Management System, Baggage Claim Announcement System and Public Address System Services.

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A non-mandatory pre-bid meeting was held on Wednesday, August 2, 2017, in the first floor conference room at the Charlottesville Albemarle Airport. A copy of the attendance sign-in sheet for the meeting is attached as part of this addendum. This addendum is a total of two (2) pages.

