

**CHARLOTTESVILLE-ALBEMARLE AIRPORT AUTHORITY**

**Escalator Full Service and Preventative Maintenance  
Systems and Equipment  
October 11, 2017**

**Addendum 1**

- Q1.** Can the Authority provide a history of call tickets?
- A1.** See FY17 call tickets attached (July 2016-June 2017)
- Q2.** Is the Authority planning on modernizing/replacing equipment?
- A2.** Yes, that project has been in our capital plan for a couple of years. The Airport is not sure exactly when it will take place, but it is definitely on the horizon.
- Q3.** Can the Authority approve/ clarify Item 20 – Subcontractor
- A3.** Per Item 20 under the proposed Agreement language in Section VIII of the RFP, subcontracting is allowed upon the Authority's prior written approval. Since this is in the Agreement section which is ultimately negotiated after award of the contract, if a proposer knows it will be using a subcontractor to perform services, that information and all relevant information about the contractor and subcontractor should be included in the Proposal. All relevant information is referring to the information submitted as required in order to evaluate a firm according to the Selection Criteria outlined in Section VII.
- Q4.** Date of the last handrail and step chain replacement on the escalators?
- A4.** The up concourse escalator chain was replaced in 9/21/2016.
- Q5.** Date of the installment of the Escalators?
- A5.** The escalators at gate 5 were installed on 10/17/1995 and the Concourse escalators were installed in 1990 and put into service on March 12 1991.
- Q6.** Do we submit our bid directly to the airport?
- A6.** Directly to the airport and it will be time and date stamped by the Authority.
- Q7.** Last time the steps had their clean down?
- A7.** The steps were completely cleaned within the last six years.



Office: 3330 | FuncLoc: Contract:  
 -----|

| Notification Entered | Notif.No.   | Prty:   | Status     | MAC                      | Desired Date Time       | Disp. Date Time        | Equipment | Equip.Description             | Billable            |
|----------------------|-------------|---|------------|--------------------------|-------------------------|------------------------|-----------|-------------------------------|---------------------|
|                      | Arriv.Date  | Time  | B I S Date | Time                     | Depart Date Time        |                        |           |                               |                     |
| 10/27/2016           | 21:45:20    | 54499286  | 3          |                          | NOTIFICATION CLOSED OUT |                        |           |                               |                     |
|                      | 10/28/2016  | 8:00:00   | 10/28/2016 | 7:33:55                  |                         | S1004649               | CK PT UP  |                               |                     |
|                      | FuncLoc :   | S134964-01  |            |                          | CHARLOTTESVILLE AIRPORT | 100 BOWEN LOOP STE 200 |           | CHARLOTTESVILLE VA 22911-9008 |                     |
|                      | FieldTech : | { 301555 }  |            | JON FENNER 5             |                         |                        |           | 10/28/2016 9:30:00            | 10/28/2016 10:00:00 |
|                      | Caller :    | ANTHONY -MAINT @ 4349738341   |            |                          |                         |                        |           |                               |                     |
|                      | Problem :   | {B95-ZC1} FRI ESC CK PT UP OOS WILL NOT RESET   |            |                          |                         |                        |           |                               |                     |
|                      |             | CLD LVM/CONNIE W/ETA 0830-1230  |            |                          |                         |                        |           |                               |                     |
|                      | Comment     | Reported Date/Time ->   |            | 10/27/2016               | 21:45:20                |                        |           |                               |                     |
|                      | Long Text   | RESET FAULT 10  |            |                          |                         |                        |           |                               |                     |
| 12/17/2016           | 13:52:44    | 55013327  | 3          |                          | NOTIFICATION CLOSED OUT |                        |           |                               |                     |
|                      | 12/17/2016  | 13:52:44  | 12/17/2016 | 14:03:30                 |                         | S4010669               | GT 5 DWN  |                               |                     |
|                      | FuncLoc :   | S134964-01  |            |                          | CHARLOTTESVILLE AIRPORT | 100 BOWEN LOOP STE 200 |           | CHARLOTTESVILLE VA 22911-9008 |                     |
|                      | FieldTech : | { 301551 }  |            | HOWARD "PETE" WILMOTH JR |                         |                        |           | 12/17/2016 15:52:00           | 12/17/2016 16:47:25 |
|                      | Caller :    | JACK -MAINT @ 4349814152  |            |                          |                         |                        |           |                               |                     |
|                      | Problem :   | {B93-ZC1} GT 5 DWN ESC OOS WILL NOT START   |            |                          |                         |                        |           |                               |                     |
|                      |             | CBC JACK GV ETA 3:30P/6:30P   |            |                          |                         |                        |           |                               |                     |
|                      | Comment     | Reported Date/Time ->   |            | 12/17/2016               | 13:52:44                |                        |           |                               |                     |
|                      | Long Text   | ERROR 33 TIGHTENED HANDRAIL DRIVE BELT AND RETURNED TO SERVICE  |            |                          |                         |                        |           |                               |                     |
| 1/2/2017             | 5:20:14     | 55150255  | 3          |                          | NOTIFICATION CLOSED OUT |                        |           |                               |                     |
|                      | 1/2/2017    | 5:20:14   | 1/2/2017   | 5:45:17                  |                         | S4010669               | GT 5 DWN  |                               |                     |
|                      | FuncLoc :   | S134964-01  |            |                          | CHARLOTTESVILLE AIRPORT | 100 BOWEN LOOP STE 200 |           | CHARLOTTESVILLE VA 22911-9008 |                     |
|                      | FieldTech : | { 301550 }  |            | STEVE SPINNER            |                         |                        |           | 1/2/2017 11:17:00             | 1/2/2017 12:11:02   |
|                      | Caller :    | KEVIN -PUBLIC SAFETY @ 4349814152   |            |                          |                         |                        |           |                               |                     |
|                      | Problem :   | {B94-ZC1} GT 5 DWN OOS WONT RESET   |            |                          |                         |                        |           |                               |                     |
|                      |             | FT FENNER HE SAID GO TO FT 3330 FT SPINNER LINKD  |            |                          |                         |                        |           |                               |                     |
|                      | Comment     | Reported Date/Time ->   |            | 1/2/2017                 | 5:20:14                 |                        |           |                               |                     |
|                      | Long Text   | GTA FIVE DOWN ESCALATOR WILL NOT START. EXAMINED EQUIPMENT, CODE 37 SAFETY BRAKE NEEDS FURTHER REPAIRS. UNIT OUT OF SERVICE |            |                          |                         |                        |           |                               |                     |
| 2/3/2017             | 9:59:36     | 55468199  | 3          |                          | NOTIFICATION CLOSED OUT |                        |           |                               |                     |
|                      | 2/3/2017    | 9:59:36   | 2/3/2017   | 10:28:12                 |                         | S4010669               | GT 5 DWN  |                               |                     |
|                      | FuncLoc :   | S134964-01  |            |                          | CHARLOTTESVILLE AIRPORT | 100 BOWEN LOOP STE 200 |           | CHARLOTTESVILLE VA 22911-9008 |                     |
|                      | FieldTech : | { 301563 }  |            | CHRIS BRIGGS W-3         |                         |                        |           | 2/3/2017 13:15:00             | 2/3/2017 14:09:12   |
|                      | Caller :    | JACK MAINT @ 4342420807   |            |                          |                         |                        |           |                               |                     |
|                      | Problem :   | {B94-ZC1} GATE 5 DWN ESC OOS READING ERROR CODE 34 WONT RESET   |            |                          |                         |                        |           |                               |                     |
|                      |             | FIRST CALL AUTO ETA STATUS:INSTAMESSAGE:SMS:SUCCESS:SUC_FIN   |            |                          |                         |                        |           |                               |                     |
|                      | Comment     | Reported Date/Time ->   |            | 2/3/2017                 | 9:59:36                 |                        |           |                               |                     |
|                      | Long Text   | RESET BRAKE CONTACT FAULT CHECKED OPERATION (OK)RETURNED UNIT TO SERVICE  |            |                          |                         |                        |           |                               |                     |
| 2/28/2017            | 4:18:16     | 55709599  | 3          |                          | NOTIFICATION CLOSED OUT |                        |           |                               |                     |
|                      | 2/28/2017   | 8:00:00   | 2/28/2017  | 7:53:36                  |                         | S4010658               | GT 5 UP   |                               |                     |
|                      | FuncLoc :   | S134964-01  |            |                          | CHARLOTTESVILLE AIRPORT | 100 BOWEN LOOP STE 200 |           | CHARLOTTESVILLE VA 22911-9008 |                     |
|                      | FieldTech : | { 301555 }  |            | JON FENNER 5             |                         |                        |           | 2/28/2017 13:15:00            | 2/28/2017 14:15:00  |
|                      | Caller :    | DFCR THARP-SEC @ 4349814152   |            |                          |                         |                        |           |                               |                     |
|                      | Problem :   | {B92-ZC1} TUES AM GT 5 UP ESC OOS WONT RESET READING CODE 10  |            |                          |                         |                        |           |                               |                     |
|                      |             | CBC THARP LVM GV ETA 1045-245   |            |                          |                         |                        |           |                               |                     |
|                      | Comment     | Reported Date/Time ->   |            | 2/28/2017                | 4:18:16                 |                        |           |                               |                     |
|                      | Long Text   | RESET FAULT 10  |            |                          |                         |                        |           |                               |                     |
| 3/31/2017            | 14:41:16    | 56033983  | 3          |                          | NOTIFICATION CLOSED OUT |                        |           |                               |                     |
|                      | 3/31/2017   | 14:41:16  | 3/31/2017  | 16:08:48                 |                         | S4010669               | GT 5 DWN  |                               |                     |
|                      | FuncLoc :   | S134964-01  |            |                          | CHARLOTTESVILLE AIRPORT | 100 BOWEN LOOP STE 200 |           | CHARLOTTESVILLE VA 22911-9008 |                     |
|                      | FieldTech : | { 215612 }  |            | TRAVIS FRANKLIN          |                         |                        |           | 3/31/2017 16:30:00            | 3/31/2017 17:01:37  |
|                      | Caller :    | MASON OPP @ 4349814152  |            |                          |                         |                        |           |                               |                     |

Office: 3330 | FuncLoc: \* Contract:  
 -----|

| Notification Entered   | Notif.No. | Prtly:   | Status | MAC | Desired Date Time       | Disp. Date Time | Equipment        | Equip.Description  | Billable           |          |           |
|--|-----------|----------|--------|-----|-------------------------|-----------------|------------------|--------------------|--------------------|----------|-----------|
|  |           |          |        |     | Arriv.Date Time         | B I S Date Time | Depart Date Time |                    |                    |          |           |
| Problem : (B94-ZC1) ESC GT 5 DWN OOS WONT RESTART ER 34<br>REQUED & LNKD FT TRAVIS FRANKLIN<br>Comment Reported Date/Time -> 3/31/2017 14:41:16<br>Long Text FOUND MOTOR HUNG UP ON BRAKE GEARS. REPAIRED AND ADJUSTED. RTS  |           |          |        |     |                         |                 |                  |                    |                    |          |           |
| 6/17/2017  | 6:28:24   | 56815033 | 3      |     | NOTIFICATION CLOSED OUT |                 |                  | 6/17/2017 8:00:00  | 6/17/2017 7:58:56  | S1004650 | CK PT DWN |
| FuncLoc : S134964-01 CHARLOTTEVILLE AIRPORT 100 BOWEN LOOP STE 200 CHARLOTTEVILLE VA 22911-9008<br>FieldTech : ( 301551 ) HOWARD "PETE" WILMOTH JR 6/17/2017 10:00:00 6/19/2017 11:28:07 6/19/2017 11:28:07<br>Caller : TROY- MAIN @ 4349747597<br>Problem : (B95-ZC5) SAT AM -CK PT DWN ESC (BY TSA)-O/O/S & WONT RESET-OT AUTHD FOR TODAY<br>CLLD ETA 930-1230 TROY<br>Comment Reported Date/Time -> 6/17/2017 6:28:24<br>Long Text REPLACED JAMMED COMBPLATE  |           |          |        |     |                         |                 |                  |                    |                    |          |           |
| 7/14/2017  | 22:47:49  | 57103128 | 3      |     | NOTIFICATION CLOSED OUT |                 |                  | 7/17/2017 8:00:00  | 7/17/2017 7:38:46  | S1004649 | CK PT UP  |
| FuncLoc : S134964-01 CHARLOTTEVILLE AIRPORT 100 BOWEN LOOP STE 200 CHARLOTTEVILLE VA 22911-9008<br>FieldTech : ( 301555 ) JON FENNER 5 7/17/2017 11:02:00 7/17/2017 11:27:37 7/17/2017 11:27:37<br>Caller : ANTHONY MAINT @ 4349738341<br>Problem : (B95-ZC5) MON CK PT UP ESC OOS WONT RESTART<br>Comment Reported Date/Time -> 7/14/2017 22:47:49<br>Long Text ROA   |           |          |        |     |                         |                 |                  |                    |                    |          |           |
| 7/15/2017  | 6:27:40   | 57104279 | 5      |     | TECHNICIAN DISPATCHED   |                 |                  | 7/15/2017 6:27:40  | 7/15/2017 8:51:59  | S4010658 | GT 5 UP   |
| FuncLoc : S134964-01 CHARLOTTEVILLE AIRPORT 100 BOWEN LOOP STE 200 CHARLOTTEVILLE VA 22911-9008<br>FieldTech : ( 215142 ) BRYON BUTLER<br>Caller : JACK MAINT TECH @ 4342420807<br>Problem : (-) ESC GT 5 UP OOS WNT RESET ERROR CODE 17 OT AUTHD<br>IMPROPER CLOSE, CHANGE PRIORITY.<br>Comment Reported Date/Time -> 7/15/2017 6:27:40   |           |          |        |     |                         |                 |                  |                    |                    |          |           |
| 7/17/2017  | 22:59:58  | 57129576 | 3      |     | NOTIFICATION CLOSED OUT |                 |                  | 7/18/2017 8:00:00  | 7/18/2017 8:35:20  | S1004650 | CK PT DWN |
| FuncLoc : S134964-01 CHARLOTTEVILLE AIRPORT 100 BOWEN LOOP STE 200 CHARLOTTEVILLE VA 22911-9008<br>FieldTech : ( 301555 ) JON FENNER 5 7/18/2017 10:15:00 7/18/2017 10:57:49 7/18/2017 10:57:49<br>Caller : KEVIN PUBLIC SAFETY @ 4349814152<br>Problem : (B95-ZC1) TUE CK DWN ESC OOS WONT RESET<br>FIRST CALL AUTO ETA STATUS:SUCCESS:LIVE<br>Comment Reported Date/Time -> 7/17/2017 22:59:58<br>Long Text RESET FAULT 15   |           |          |        |     |                         |                 |                  |                    |                    |          |           |
| 7/22/2017  | 15:10:18  | 57176031 | 3      |     | NOTIFICATION CLOSED OUT |                 |                  | 7/22/2017 15:10:18 | 7/22/2017 15:51:35 | S1004649 | CK PT UP  |
| FuncLoc : S134964-01 CHARLOTTEVILLE AIRPORT 100 BOWEN LOOP STE 200 CHARLOTTEVILLE VA 22911-9008<br>FieldTech : ( 217270 ) JEREMIAH SMALL 7/22/2017 17:36:00 7/22/2017 18:17:12 7/22/2017 18:17:12<br>Caller : ANTHONY MAINT @ 4344651713<br>Problem : (B92-ZC5) CHCK POINT UP ESC OOS STOPPED WNT RESTART<br>FT ONSITE M'D OUT<br>Comment Reported Date/Time -> 7/22/2017 15:10:18<br>Long Text FOUND BROKEN DEMARCATON STRIP UNDER UPPER COMB PLATE. REMOVED AND<br>REPLACED BROKEN PIECES TESTED ESCALATOR RTS |           |          |        |     |                         |                 |                  |                    |                    |          |           |

10/04/2017 Function Location Site History Report - ZRSMFHIS V3.1.1 3

Office: 3330 | FuncLoc: \* Contract:

Notification Entered Notif.No. Prty: Status MAC Desired Date Time Disp. Date Time Equipment Equip.Description Billable

8/15/2017 12:26:19 57432677 3 NOTIFICATION CLOSED OUT 8/15/2017 12:26:19 8/15/2017 17:08:01 S1004650 CK PT DWN

|           |   |  |   |                         |           |                    |                    |                               |           |          |
|-----------|---|--|---|-------------------------|-----------|--------------------|--------------------|-------------------------------|-----------|----------|
|           | FuncLoc : S134964-01  |  | CHARLOTTESVILLE AIRPORT                 | 100 BOWEN LOOP STE 200  |           |                    |                    | CHARLOTTESVILLE VA 22911-9008 |           |          |
|           | FieldTech : ( 301550 )  |  | STEVE SPINNER                           |                         | 8/15/2017 | 19:46:00           |                    | 8/16/2017 15:51:46            | 8/16/2017 | 15:51:46 |
|           | Caller : TROY BUTTNER @ 4344651713  |  |   |                         |           |                    |                    |                               |           |          |
|           | Problem : (B92-ZC5) CK PT DWN ESC OOS WILL NOT START                              |  |   |                         |           |                    |                    |                               |           |          |
|           |   |  | TECHNICIAN O/S M'D OUT                  |                         |           |                    |                    |                               |           |          |
|           | Comment   | Reported Date/Time ->  |   | 8/15/2017 12:26:19      |           |                    |                    |                               |           |          |
|           | Long Text   | REPAIRS COMPLETED DUE TO ERROR CODE 15   |   |                         |           |                    |                    |                               |           |          |
| 8/25/2017 | 11:35:52  | 57541601   | 3                                       | NOTIFICATION CLOSED OUT |           | 8/25/2017 11:35:52 | 8/25/2017 12:43:15 | S1004649                      | CK PT UP  |          |
|           | FuncLoc : S134964-01  |  | CHARLOTTESVILLE AIRPORT                 | 100 BOWEN LOOP STE 200  |           |                    |                    | CHARLOTTESVILLE VA 22911-9008 |           |          |
|           | FieldTech : ( 301563 )  |  | CHRIS BRIGGS W-3                        |                         | 8/25/2017 | 14:30:00           |                    | 8/25/2017 15:12:03            | 8/25/2017 | 15:12:03 |
|           | Caller : TRAVIS POLICE @ 4349814152   |  |   |                         |           |                    |                    |                               |           |          |
|           | Problem : (B93-ZC5) ESC CK PT UP INSRV INTERMIT STOPPING ON ITS OWN               |  |   |                         |           |                    |                    |                               |           |          |
|           |   |  | FIRST CALL AUTO ETA STATUS:SUCCESS:LIVE |                         |           |                    |                    |                               |           |          |
|           | Comment   | Reported Date/Time ->  |   | 8/25/2017 11:35:52      |           |                    |                    |                               |           |          |
|           | Long Text   | ESCALATOR RUNNING ON ARRIVAL CHECKED STEP TREADS AND MOUSE TRAPS AND OPERATION NO OBVIOUS PROBLEMS RETURNED TO SERVICE |   |                         |           |                    |                    |                               |           |          |
| 9/1/2017  | 13:19:22  | 57621044   | 3                                       | NOTIFICATION CLOSED OUT |           | 9/1/2017 13:19:22  | 9/1/2017 13:50:08  | S1004650                      | CK PT DWN |          |
|           | FuncLoc : S134964-01  |  | CHARLOTTESVILLE AIRPORT                 | 100 BOWEN LOOP STE 200  |           |                    |                    | CHARLOTTESVILLE VA 22911-9008 |           |          |
|           | FieldTech : ( 301555 )  |  | JON FENNER 5                            |                         | 9/1/2017  | 16:16:00           |                    | 9/1/2017 16:52:24             | 9/1/2017  | 16:52:24 |
|           | Caller : TROY MAINT @ 4349605099  |  |   |                         |           |                    |                    |                               |           |          |
|           | Problem : (B95-ZC1) ESC CK PT DWN OOS WONT RESTART W/ CODE 15                     |  |   |                         |           |                    |                    |                               |           |          |
|           |   |  | L;KD                                    |                         |           |                    |                    |                               |           |          |
|           | Comment   | Reported Date/Time ->  |   | 9/1/2017 13:19:22       |           |                    |                    |                               |           |          |
|           | Long Text   | RESET CARRIAGE SWITCHES  |   |                         |           |                    |                    |                               |           |          |
| 9/15/2017 | 20:47:53  | 57776935   | 3                                       | NOTIFICATION CLOSED OUT |           | 9/16/2017 8:00:00  | 9/16/2017 8:04:20  | S4010669                      | GT 5 DWN  |          |
|           | FuncLoc : S134964-01  |  | CHARLOTTESVILLE AIRPORT                 | 100 BOWEN LOOP STE 200  |           |                    |                    | CHARLOTTESVILLE VA 22911-9008 |           |          |
|           | FieldTech : ( 301550 )  |  | STEVE SPINNER                           |                         | 9/16/2017 | 10:55:00           |                    | 9/16/2017 11:57:21            | 9/16/2017 | 11:57:21 |
|           | Caller : JACK WATSON PUB SAFETY @ 4349814152                                      |  |   |                         |           |                    |                    |                               |           |          |
|           | Problem : (B95-ZC1) SAT ESC GATE 5 DWN OOS CODE 17- CHAIN TENSIONER CONTACT ERROR |  |   |                         |           |                    |                    |                               |           |          |
|           |   |  | FIRST CALL AUTO ETA STATUS:SUCCESS:LIVE |                         |           |                    |                    |                               |           |          |
|           | Comment   | Reported Date/Time ->  |   | 9/15/2017 20:47:53      |           |                    |                    |                               |           |          |
|           | Long Text   | FOUND CODE 17 EXAMINED EQUIPMENT, CHAIN SWITCH REPAIRS. RETURNED UNIT BACK INTO OPERATION                              |   |                         |           |                    |                    |                               |           |          |