



Charlottesville Albemarle Airport Board Meeting Minutes
Monday, May 3, 2021 at 11:00 a.m. via ZOOM only

MINUTES

Members Present: Donald Long, Jeff Richardson, Charles “Chip” Boyles II

Members Absent: none

Staff Present: Melinda Crawford: Executive Director; Penny Shifflett: Director of Finance & Administration; Jessica Conley: Administrative Assistant

Others Present: Katrina Callsen: Assistant City Attorney

Call to Order 11:02 a.m. by Mr. Long

Action Items:

1. Amendment #5 to FY-21 Capital Budget
 - a. **Recommendation:** For the Board to approve Amendment #5 to the FY-21 Capital Budget.
 - b. The following changes are being proposed to the FY-21 Capital Budget to reflect the receipt of bids. The parking lot elevator and stairs was approved for \$3,000,000 and the actual cost is \$4,270,000. The repayment of the VDOA bridge loan was moved to FY23. The replacement of the runway de-icer was approved at \$300,000 and the actual cost is \$343,100. The replacement of two snow plows was approved at \$500,000 and no bids were received for this project. The ARFF vehicle replacement was approved for \$900,000 and projected bids are \$1,000,000. The replacement of the airfield loader was approved for \$500,000 and the actual cost is \$264,425. The escalator replacement project was previously approved at \$1,000,000 and the actual bids and inspection fees are estimated to be \$2,000,000.
 - c. Mr. Richardson made a motion to approve Amendment#5 to the FY-21 Capital Budget and the motion was seconded by Mr. Boyles. Unanimously approved.

Ms. Crawford explained that in order for us to proceed with the Escalator project we may have to close the Gate 5 area.. We will have additional discussions at the June meeting.

Informational Items:

1. Executive Director’s Update: None

Next Scheduled Meeting: Tuesday, June 8th, at 10:30 a.m. Location: ARFF Training Room

Adjourn: 11:11 am

X

Donald Long