



Joint Meeting of the Charlottesville-Albemarle Airport Commission and the
Charlottesville-Albemarle Airport Authority Board
Wednesday, May 17, 2017 10:30 a.m.
At the City of Charlottesville's Basement Conference Room

MINUTES

I. CALL TO ORDER:

- a. Commission:** 10:34 a.m.
 - i.** Members Present: Mr. Chris Engel, Mr. Don Long, Mr. Brian Campbell, Mr. Addison Barnhardt, Mr. Michael Prichard
 - ii.** Members Absent: John Post, Vacant Position (Victor Schiller resigned Jan 2017)
- b. Board:** 10:34 a.m.
 - i.** Members Present: Mr. Maurice Jones, Mr. Don Long
 - ii.** Members Absent: Lee Catlin
- c. Staff Present:** Melinda- Executive Director; Penny Shifflett-Director of Finance; Jason Burch-Director of Marketing and Air Service; Stirling Williams- Director of Landside Operations; Samantha Varner- Administrative Assistant; Andrew Gore- Assistant City Attorney.

MATTERS FROM THE PUBLIC: None

II. COMMISSION BUSINESS:

- a.** Approval of minutes:
 - i.** Mr. Engel moved to approve the minutes of the March 13, 2017 meeting, Mr. Long seconded

III. JOINT MEETING/WORK SESSION (COMMISSION AND BOARD):

- a.** Parking expansion options were presented and discussed.
 - i.** Recommendation: Proceed with modified Option #2 (expand the long-term parking lot by 2 rows to the east which will net approximately 200 spaces) and Option #3 (expand the current economy lot to the east which will net approximately 94 spaces) while also studying the cost and permitting requirements of Option #1 (expansion of the long-term parking lot to the North).
 - ii.** Mr. Jones moved to approve staff's recommendation, Mr. Long seconded. Motion Passed.

IV. AIRPORT AUTHORITY BOARD BUSINESS:

- a.** Approval of minutes:
 - i.** Mr. Jones moved to approve the minutes of the March 15th meeting, Mr. Long seconded.
- b.** Consent Agenda:
 - i.** March 31, 2017 (unaudited).
 - ii.** Airport Statistics
 - iii.** Mr. Jones moved to approve the consent agenda, Mr. Long seconded. Motion Passed.
- c.** Action Items:
 - i.** Appoint 2017 Audit Committee Membership.

