



Date: August 11, 2017

To: Prospective Proposers

From: Jason Burch, Director of Air Service & Marketing
Charlottesville-Albemarle Airport Authority

Subject: ADDENDUM #2 – Questions and Answers
Request for Proposals: Airport Signage Services

The purpose of this addendum is to answer questions for the above referenced Request for Proposals (RFP). The following questions and answers are hereby made part of the RFP and the ensuing contract.

1. You identified language in the RFP that references licenses for contractors. Is this required for a signage company?

Answer: Licenses are required only if applicable for specific projects. The RFP allows for the signage company to utilize a subcontractor for building and construction, if needed. The signage company will then be responsible for ensuring that the subcontractor holds the necessary licenses to complete the project.

2. Will some projects require work to be done after normal business hours?

Answer: Yes. Some projects, such as large wall wraps, will require extra equipment such as scaffolding. These projects will need to be scheduled during passenger downtimes so that there is very little to no interference with airport operations.

3. Are you looking for just one company to partner with?

Answer: Yes.

END OF ADDENDUM