



TO: Members of the Charlottesville Albemarle Airport Authority

FROM: Melinda C. Crawford, Executive Director

DATE: January 21, 2015

SUBJECT: **Action Item #1** – Annual Appointment of a Chairman and a Vice-Chairman for 2015 and Re-appointment of Secretary/Treasurer

RECOMMENDATION: To select a Chairman, Vice-Chairman and a Secretary/Treasurer in accordance with the Authority’s enabling legislation.

BACKGROUND: Chapter 864 of the Acts of Assembly of 2003 § 6 states “The Authority shall annually elect one of its members to serve as chairman, and another member to serve as vice chairman.” Historically the Commission also performs this same appointment for consistency. The same section also states, “The Authority shall also elect annually a secretary/treasurer, who may or may not be a member of the Authority.”