



TO: Members of the Charlottesville Albemarle Airport Authority

FROM: Melinda C. Crawford, Executive Director

DATE: January 21, 2015

SUBJECT: **Action Item #6--**Capital Budget Amendment and Delta Airport Consultants Agreement #8

RECOMMENDATION: Board approve the amended FY15 Capital Plan and approve Agreement #8 with Delta Airport Consultants to provide engineering services for the “Install Triturator Project” in the amount of \$84,000.

BACKGROUND: The FY15 Capital Budget included a line item for \$500K for land acquisition of an adjoining property. The owner of that property originally seemed inclined to sell it, but stopped being responsive to our outreach. We have ceased efforts to purchase that property. In 2013, multiple airlines began discussions about the need for the Authority to construct a triturator which will allow them to empty their lavatory carts. When Delta Airlines initiated Boeing 717 service at CHO in September 2014, the discussions concerning the need for this utility intensified. Preliminary discussions with Delta Airport Consultants have indicated that the design associated with the construction/installation of the triturator (which will include the coordination and approval of the project by local and federal agencies) will cost \$84,000. The project is estimated to cost between \$300,000 and \$500,000 and will be eligible for PFC and state funding assistance. Staff recommends removing the line item to purchase the property and replace it with the line item for the install triturator project.

The approved FY15 Capital Budget included a line item for \$75K for Long-Term Parking Automation Upgrade. This project was going to upgrade the revenue collection equipment in the long-term parking exit center lane and replace it with an automated terminal that accepts both cash and credit cards. While this is not an urgent need, staff would like to remove this line item and replace it with the purchase of a Ventrac, a multi-function tractor which can be used often for various functions related to parking lot maintenance. The Ventrac with attachments is estimated to cost less than \$75K. Staff recommends taking out the automation upgrade and replacing it with the equipment purchase.

PRIOR ACTIONS: Board Approved the FY15 Capital Plan on June 16, 2014.

FINANCIAL IMPACT: As noted above

ATTACHMENT: Attachment #1 – FY15 Capital Budget w/proposed changes

PRESENTATION: None