



**TO:** Members of the Charlottesville Albemarle Airport Authority

**FROM:** Melinda C. Crawford, Executive Director

**DATE:** May 20, 2015

**SUBJECT:** Action Item #3: Clear Sky Aviation LLC – Airport Use Agreement

**RECOMMENDATION:** For the Board to approve an Airport Use Agreement with Clear Sky Aviation, LLC upon legal review of the final document.

**BACKGROUND:** Clear Sky Aviation, LLC wishes to provide avionics maintenance services and the sale of avionic goods to the general aviation public at the Airport. In order to provide these services in accordance with the Airport’s Minimum Standards requirements, Clear Sky will be subleasing space from Landmark Aviation. The use agreement establishes the fees to be paid to the Authority, insurance requirements and other provision requirements for an entity doing business on the Airport. The term of the agreement is for 5-years and is contingent upon Clear Sky Aviation remaining in compliance with the Airport’s Minimum Standards during the duration of the agreement.

**PRIOR ACTION:** N/A

**FUNDING:** N/A

**FINANCIAL IMPACT:** Since this is a new endeavor, the financial impact cannot be calculated, but the Authority will receive 2% of this operation’s gross revenues.

**ATTACHMENTS:** N/A

**PRESENTATION:** N/A