



TO: Members of the Charlottesville Albemarle Airport Authority
Members of the Charlottesville Albemarle Joint Airport Commission

FROM: Melinda C. Crawford, Executive Director

DATE: March 26, 2015

SUBJECT: Award of Contract to Purchase of Four Aircraft Passenger Ramps

RECOMMENDATION: Board awards the contract to purchase four aircraft passenger loading/unloading ramps to AViRAMP in the amount not to exceed \$218,680 plus a 10% contingency of \$21,868 contingent upon legal review and if no protests are received during the Notice of Intent to Award period.

BACKGROUND: The Airlines agreed to fund the purchase of four aircraft passenger loading/unloading ramps using their Airline Settlement Distribution. A request for proposals was issued, and AViRAMP was the only responding proposal.

PRIOR ACTIONS: None

FINANCIAL IMPACT: This project was included in the capital budget at \$250,000.

ATTACHMENT: Attachment #1 – AViRAMP’s proposal

PRESENTATION: None