

May, 2015

Joint Commission and Board Meeting Information:

**Information Item #1 – Executive Director’s Update**

- A. **Personnel Issues** – Staff continues to work with the HR consultant to complete the HR review.
  
- B. **Construction Update** –
  - a. 2014 Terminal Improvement Project – Construction began in February with a 420 day construction schedule.
  - b. Parking Expansion Project – The Notice-To-Proceed has been issued. Construction is anticipated to begin this week with an 85 day construction schedule.
  - c. Runway/Taxiway Rehab Design – The design project remains on schedule.
  - d. Runway 21 Extension Project – The project was substantially completed in September 2014, but minor ancillary work will not be completed until late spring.
  
- C. **Food and Beverage Concession Update** - The Market will cease operation on May 31, 2015. They will remove their equipment and that space will be turned over to the contractor by June 16, 2015. Tailwind’s contract has been executed, and they will begin construction this month with the expectation that their ground floor location construction will be completed by September 1, 2015. Expanded vending offerings will be available to the passengers during this construction period.
  
- D. **Landmark Aviation New Lease- Update:** The new lease has been executed and Landmark has begun the design process for their renovation project.
  
- E. **800 Mhz Radio System Agreement with Albemarle County:** In May of 2003, the Authority entered into an agreement with the County of Albemarle to fund a portion of the regional 800 Mhz Radio System Project. Staff has been advised that a similar project is in the planning stages, and the Authority will be asked to fund a portion of this new project.