

Charlottesville Albemarle Airport Authority Meeting Tuesday, March 10, 2020, at 8:30 a.m.--Airport Lower Level Conference Room

AGENDA

Call to Order:

Consent Agenda:

- 1. Minutes January 30, 2020 meeting
- 2. Financial Statements January 2020 (Unaudited)
- 3. Airport Statistics: December 2019 and January 2020

Matters from the Public: All person desiring to make presentations as part of the MATTERS FROM THE PUBLIC section of the Agenda are requested to advise the administrative office prior to commencement of the meeting to assist the Chairman in conducting the meeting in an efficient and productive manner; allowing for maximum input. Speakers are encouraged to limit remarks to five minutes. Additional time may be granted solely at the discretion of the Chairman unless such presentation is extended by reason of the Authority's request for additional information:

Awards and Recognition:

Action Items:

- 1. Audit Committee Recommendation for Robinson Farmer Cox Associates
- 2. Award of Administration of Engineering and Architectural Services Contracts

Informational Items:

- 1. Executive Director's Update
 - a. Personnel Update
 - b. Construction Update
 - i. Air Carrier Apron Expansion Project
 - ii. Expansion of Economy Surface Parking Lot Project & Hangar Parking Lot Improvements
 - iii. ARFF Breakroom and Training Room Project Environmental issue
 - iv. MALSR Update
 - v. Passenger Shelters
 - vi. Terminal Area Masterplan
 - c. Personnel Policy Revision
 - d. Upcoming Request for Proposals Taxi, Engineering, Banking
 - e. Authority Smoking Policy
 - f. Marketing & Air Service Update
 - g. Staff's Snow Removal Efforts
 - h. Part 139 FAA Annual Certification Inspection

Next Scheduled Meeting: May 12, 2020 @ 8:30 a.m., Location TBD

Adjourn:



Charlottesville Albemarle Airport Board Meeting Minutes Thursday, January 30, 2020 at 9:00 a.m. At the County Office Building in Conference Room#241

MINUTES

Members Present: Donald Long, Jeff Richardson, Tarron Richardson-arrived at 9:39am

Members Absent: none

Staff Present: Melinda Crawford: Executive Director; Penny Shifflett: Director of Finance & Administration; Jessica Conley: Administrative Assistant; Stirling Williams: Director of Landside

Operations; Jason Burch: Deputy Executive Director

Others Present: Sebastian Waisman: Assistant City Attorney, City of Charlottesville; Steven Allshouse:

Manager of Economic Analysis and Forecasting at the County of Albemarle; Nolan Stout: Daily Progress; Andrew Farthing: Kimley Horn; Joe Piccirilli: Kimley Horn; Elizabeth McQueen: Kimley

Horn; Hilary Vickerman: SKA Consulting Engineers

Call to Order at 9:06 a.m. by Mr. Long

Consent Agenda:

- 1. Minutes November 12, 2019-discussed.
- 2. Financial Statements -November 2019 (Unaudited) discussed.
- 3. Airport Statistics: October 2019 and November 2019 discussed.

Mr. Richardson made a motion to accept the consent agenda, and the motion was seconded by Mr. Long. Unanimously accepted.

Matters from the Public: None

Awards and Recognition: None

Action Items:

- 1. This item was postponed pending the arrival of Dr. Richardson (Action Item #1 to follow Executive Director's update below)
- 2. FY-2019 Comprehensive Annual Financial Report:
 - a. **Recommendation:** For the Board to Accept the FY-2019 CAFR as presented.
 - b. The CAFR was discussed; The items noted in the Management Letter were identified as well as staff's responses to the items
 - c. Mr. Richardson made a motion to accept the FY-2019 Comprehensive Annual Financial Report as presented. The motion was seconded by Mr. Long, and it was unanimously approved.
- 3. 2020 Audit Committee Membership:
 - a. **Recommendation:** For the Board to appoint the 2019 Audit Committee by approving Resolution No: 2020-1 "Appointment of the 2020 Membership of the Audit Committee"
 - b. The proposed appointees to the Audit Committee were discussed. It was noted that the same members have agreed to serve another year.

- c. Mr. Richardson moved to approve Resolution 2020-1 "Appointment of the 2020 Membership of the Audit Committee", the motion was seconded by Mr. Long, and it was unanimously approved.
- 4. Smith Vicars Agreement Letter:
 - a. **Recommendation:** For the Board to approve Resolution No. 2020-2 "Executive Director Authorization to Administer the Agreement Letter with Smith Vicars Aviation for Periodic Tenancy"
 - b. The Smith Vicars' hangar has been leased to the same organization for 30+ years. The lease expires in March 2020 at which time all improvements will revert back to the Authority. Due to the duration of the lease, it will not be renewed. Instead, the lease will go into a modified holdover status as outlined in the agreement letter which will require the Authority to give the organization a 6 months' notice to vacate. Also the agreement letter will require fair market value to be paid as of March 2020. UVA's Pegasus will continue their lease agreement with Smith Vicars during the holdover period as also outlined in the agreement letter.
 - c. Mr. Richardson made a motion to approve Resolution 2020-2 "Executive Director Authorization to Administer the Agreement Letter with Smith Vicars Aviation for Periodic Tenancy", the motion was seconded by Mr. Long, and it was unanimously approved.
- 5. Transportation Network Company Agreements:
 - a. **Recommendation:** For the Board to approve Resolution No. 2020-3 "Executive Director Authorization to Administer the Transportation Network Company Agreements with Uber and Lyft"
 - b. In December 2018 the Authority's Rules and Regulations were revised to provide guidelines for the operations of Transportation Network Companies (TNCs) on Authority property. A TNC agreement has been developed and fully vetted by legal. This agreement has been presented to the two main TNC firms, Uber and Lyft. An overview of the agreement was provided. Mr. Richardson made a motion to approve Resolution 2020-3 "Executive Director Authorization to Administer the Transportation Network Company Agreements with Uber and Lyft", the motion was seconded by Mr. Long, and it was unanimously approved.

Informational Items:

- 1. Executive Director's Update: Mrs. Crawford presented the following items:
 - a. Personnel Update: We have recently hired 3 new custodians and one part-time ambassador. Two vacancies will be filled soon.
 - b. Construction Update:
 - Air Carrier Ramp Expansion Design: The project started in July 2019. Even though the weather has slowed down some of the work, the project is moving forward. A temporary fence was installed around the area where dirt is being moved to, and the required retaining wall will be installed in the upcoming weeks.
 - ii. Expansion of Economy Surface Parking Lot Project: Light poles have been installed and parking lot is complete. Waiting on handrail installation for safety measures before the lot can be opened.
 - iii. ARFF Breakroom and Training Room Project-Environmental issue: This building was constructed in the 1960's, and no significant work has been done in this area since the 90's. As anticipated, environmental issues have been found in the building and will be addressed. The project has gone out for bids and work will begin soon.
 - iv. MALSR Update: Ms. Crawford provided an update on the project.
 - v. Passenger Shelters: Currently, passenger shelters are being installed outside each parking lot.

- vi. Terminal Area Masterplan: The Master plan will look at several items associated with the terminal area including possible sites for the relocation of the ARFF building. A public meeting was held at the airport last week to discuss passenger forecasts and details of the project.
- c. Personnel Policy Revision: A revised copy of the personnel policy is being completed and will be shared with the Board members following legal review.
- d. Upcoming Requests for Proposals- Taxi, Engineering, Banking, etc.: We have several RFP's coming out in the near future.
- e. Authority's Smoking Policy: We are updating the smoking policy to include restrictions on vaping and to also restrict smoking within a certain distance from the front of the building.
- f. Marketing & Air Service Update: Mr. Burch provided a brief update.
- g. Staff's Snow Removal Efforts: We had a snow event at the beginning of the month which proved to be a good training event for our new employees.
- h. Part 139 FAA Annual Certification Inspection: 2019 was the first time in several years that we had no discrepancies during the Part 139 FAA Annual certification.

Action Item, continued

- 1. Annual Election of Chairman and Vice-Chairman:
 - A **Recommendation:** To select a Chairman, a Vice-Chairman, and the Secretary/Treasurer in accordance with the Authority's enabling legislation.
 - B. Mr. Richardson made a motion to nominate Mr. Long as Chairman of the Commission and the motion was seconded by Dr. Richardson. Unanimously accepted.
 - C. Mr. Long made a motion to nominate Mr. Richardson as Vice-Chairman of the Commission and the motion was seconded by Mr. Richardson. Unanimously accepted.

Closed Session:

The Board entered close session at 10:06 a.m. when Mr. Long made the following motion:

In accordance with VA Code 2.2-3712 the Airport Authority will convene in a closed session for the following purposes:

Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel pursuant to VA Code 2.2-3722 (A) (8). Mr. Richardson seconded the motion, and it was unanimously approved.

Certification of Closed Meeting:

At 10:25 a.m. Mr. Long made the following motion:

I move that this Board certify by recorded vote that to the best of each Board member's knowledge only public business matters lawfully exempted from the open meeting requirements of the Virginia Freedom of Information Act and identified in the Motion convening the closed session were heard, discussed or considered in the closed session.

Mr. Richardson seconded the motion, and the Authority member's voted on the motion as follows:

Mr, Long Aye
Mr. Richardson Aye
Dr. Richardson Aye

Next Scheduled Meeting: March 10, 2020, 8:30 a.m., Airport Lower Level Conference Room

Adjournment at 10:26a.m.

Charlottesville-Albemarle Airport Authority Financial Statements (unaudited) As of January 31, 2020

Charlottesville-Albemarle Airport Authority Profit & Loss Notes As of January 31, 2020

\$15K and 10% change

Expenses:

- A. <u>Various Expense Line Items</u>:--There are line items that are under budget. These expenses vary and it is not unusual for the expenses to be incurred later in the year or at the end of the budget cycle or to be much lower than budgeted.
- B. <u>Airfield-Maintenance</u>:-- year-to-date expense: \$65,327 Budgeted: \$40,938 This line item is over budget due to painting/markings on the runway/taxiway areas.
- C. <u>Airfield-Maint. Airfield Equipment</u>: --year-to-date expense: \$91,757 Budgeted: \$67,725 This line item is over budget due to unanticipated repairs such as installing a clutch pump and a deck kit on airfield equipment.
- D. <u>Parking-Surface Expansion:</u>— year-to-date expense: \$242,839 Budgeted: \$437,500 The funds spent in this category were for the parking expansion in the hangar lot. We do not anticipate any other expenditures from this line item unless there are preliminary expenses associated with the parking deck that may occur before year-end.
- E. <u>Terminal-Health Insurance</u>:-- This line item is under budget due to conservative estimates during the budgeting process whereby vacant positions are computed with the highest insurance premiums.
- F. <u>Terminal-Maintenance</u>: year-to-date expense: \$78,334 Budgeted: \$51,042 This line item is over budget due to plumbing issues within the terminal.
- G. <u>Terminal-Elevator</u>, <u>Escalator and HVAC Maintenance</u>:--These line items are over budget due to the aging systems and their need for frequent repairs.

Net Income

January year-to-date net income before other income = \$393,535.

	Janua	nd Loss Budget January 2020	Profit and Loss Budget Performance January 2020	ą.			
	Jan 20	Budget	Jul '19 - Jan 20	YTD Budget	Annual Budget	69	%
6500000 · Wages - Administrative	84,555.69	86,817.00	455,168.56	463.024.00	752 414 00	(1000)	
6500050 · Overtime - Admin	1,580.49	5,200.00	41,603.88	27,155.00	44 750 00	(4,855)	-1.7%
6500150 · Payroll Taxes · Administrative	6,526.43	7,069.00	32,595.36	37,924.00	81 558 On	00t t	23.2%
6500200 · Health Ins./Supp-Administrative	6,098.20	6,829.83	49,244.80	47,808.81	81.958.00	(9,028)	-14.1%
6500250 · Life Insurance - Administrative	802.21	767.00	5,615.52	5,369.00	9 204 00	004,	3.0%
6500300 · ST Disab/ LT Disab - Admin	66.43	52.67	465.01	368.69	632.00	747	4.0%
coursou - Ketirement - Administrative	5,042.39	4,877.42	35,767.23	34,141.94	58 529 00	200	4 50.1%
5501100 · Util-Telephone - Administrative	1,076.51	2,237.33	8,240.38	15,661.31	26 848 00	(204,7)	4.6%
6501200 · Insur Expense - Administrative	2,503.56	2,410.42	17,814.72	16,872.94	28 925 00	(174,1)	47.4%
esuzunu - Omice Supplies	509.89	1,700.00	6,796.23	11,900.00	20 400 00	545 (F 104)	0.0%
6502001 - Office Expenses	475.99	1,987.00	1,689.76	13,909.00	23.844.00	(19.940)	44.8%
courus - Payroll Processing Fees	507.51	250.00	2,209.03	1,750.00	3.000.00	450	07.8.70-
course - Education - Administrative	00:00	706.67	818.00	4,946.69	8.480.00	(4 12p)	07.2.02
course computer expense	4,799.25	8,879.92	37,069.69	62,159.44	106.559.00	(25,000)	40.467
corror adulpment Lease	0.00	487.50	2,577.32	3,412.50	5.850.00	(835)	24 50,
CEOCACA T	231.00	1,025.00	1,720.89	7,175.00	12.300.00	(5,454)	76 000
6500350 Drom 6 Cube Administrating	828.45	1,916.67	7,869.68	13,416.69	23,000,00	(5.547)	41 30%
6500254 Dues & Subs Administrative	230.00	900.17	6,630.00	6,301.19	10,802.00	329	7.20%
6502561 - Shinning	100:00	610.83	862.99	4,275.81	7,330.00	(3,413)	-79.8%
6502600 - Meeting Expanse	48.53	200.00	641.59	1,400.00	2,400.00	(758)	-54.2%
6502650 · Postage	0.00	258.33	4,252.35	1,808.31	3,100.00	2,444	135.2%
6502700 · Bankino Fees	270.99	141.67	771.76	991.69	1,700.00	(220)	-22.2%
6502701 · Service Fees	240.00	290.00	1,839.97	2,030.00	3,480.00	(190)	-9.4%
6502750 - Himan Decomposition	0.00		4.34			4	100.0%
vesonice Expenses	809.30	2,173.33	12,937.64	15,213.31	26,080.00	(2.276)	-15 0%
COOK OUT WISCEII AND COUR EXPENSES	-54.00		599.10			, 500 A	100.00
courselv Bad Debt Expense	00:00	20.83	00.00	145.81	250.00	(446)	100.00
COULCON - Professional Fees	00:00	20,333.33	17,573.25	142,333.31	244.000.00	(124 780)	-100.0%
6502864 - Canalal E	28,459.83	40,437.50	187,747.05	283,062.50	485,250.00	(95.315)	-33 704
6502880 - Air Service Day Education	0.00	3,050.00	2,475.23	21,350.00	36,600.00	(18.875)	-88.4%
re Cee. Expense	875.00	14,848.33	10,574.36	103,938.31	178,180.00	(93.364)	-89.8%
oral Administrative Expenses	146,583.65	216,477.75	954,175.69	1,349,845.25	2,267,432.00		

P.	ofit and Los	s Budget	Profit and Loss Budget Performance	ψ.				
	Janua	January 2020						
	Jan 20	Budget	Jul '19 - Jan 20	VTD Rudost	Ammed Dodged	•		1
Airfield Expenses					Jaffing Ipnillo	*	*	
2500000 · Wages - Airfield	65,047.89	71,724.00	381,820.41	374,928.00	605.206.00	6 800	7007	-
2500051 · Overtime - Airfield	7,796.88	10,000.00	41,180.69	51,266.00	83 879 nn	(10.095)	20.70	+
2500150 · Payroll Taxes - Airfield	5,452.92	6,282.00	31,072.30	32.851.00	53 112 00	(10,000)	-18.7%	+
2500200 · Health Ins./Supp. · Airfield	8,266.00	10,421.50	61,794.60	72.950.50	125.058.00	(44 450)	-0.4%	+
2500250 - Life Insurance - Airfield	602.04	652.67	4,275.05	4.568.69	7 832 00	(001,11)	-13.5%	
2500300 · ST Disab/LT Disab - Airfield	75.48	51.83	507.62	362.81	622.00	145	30 0%	+
2500350 · Retirement - Airfield	3,648.89	3,867.42	26,100.71	27,071.94	46.409.00	(174)	3 600	+
2501000 · Util-Electric · Alrifeld	3,156.88	2,400.00	8,009.34	16,800.00	28,800,00	(8 791)	52 300	+
2501060 · Util-Propane - Alrfield	3,507.12	500.00	9,039.45	3,500.00	6.000.00	5.530	15p 300	+
2501100 · Util-Telephone - Airfield	583.77	700.00	6,682.09	4,900.00	8.400.00	4 789	36.487	+
2501150 · Util-Water - Airfield	56.42	35.00	350.54	245.00	420.00	10 an	30.478 42.484	+
2501200 · Insurance Expense - Airfield	4,320.97	3,150.00	32,623.39	22,050.00	37.800.00	10.573	40.178	+
2501250 · Snow Removal - Airfield	103.16	4,166.67	273.59	29,166.69	20.000.00	(28.893)	90.0%	<
2501300 · Lighting Maintenance	00.00	1,064.83	33.92	7,453.81	12,778.00	(7 420)	.00 Fee.	+
Z501350 - Maintenance - Airfield	14,475.55	5,848.33	65,326.74	40,938.31	70,180.00	24.388	59.6%	α
2501351 - Airtield Grounds Maintenance	38.00	1,479.17	8,627.40	10,354,19	17,750.00	(1.727)	-16.7%	+
2501400 - Maint, Airfield Equipment	19,285.61	9,675.00	91,756.67	67,725.00	116,100.00	24,032	35.5%	C
2501450 Maint. Equip. Purch Airfield	0.00	1,308.33	3,469.93	9,158.31	15,700.00	(5,688)	-62.1%	-
Section of the latest cas and Oil	5,908.34	4,253.67	33,248.32	29,775.69	51,044.00	3,473	11.7%	+
2502026 - Barrell Brosseller T	0.00		00:00	00.00	00.0		0.0%	-
2502050 Education Maintain	507.55	250.00	2,209.09	1,750.00	3,000.00	459	26.2%	
2502100 - Traval maintenance	0.00	1,217.33	5,475.72	8,521.31	14,608.00	(3,046)	-35.7%	
2502250 - Dines & Carly Airdigit	324.27	1,188.33	1,230.70	8,318.31	14,260.00	(7,088)	-85.2%	
2503000 Informs Airdald	215.88	169.58	6,500.88	1,187.06	2,035.00	5,314	447.6%	
2503300 - Emotion - Allielu	1,573.29	819.00	10,271.85	5,733.00	9,828.00	4,539	79.2%	-
2603260 Emiliary Exercises	0.00	125.00	00:00	875.00	1,500.00	(875)	-100.0%	-
Second Environmental Compliance	1,605.83	2,358.67	7,334.81	16,510.69	28,304.00	(9,176)	-55.6%	
2003001 - 800 MHz Maintenance Fees	5,306.75	1,768.92	16,736.25	12,382.44	21,227.00	4.354	35.2%	
2512350 - ARFF Equipment	0.00	2,500.00	32,763.23	17,500.00	30,000,00	15.263	87 70¢	+
2512400 · ARFF Training Supplies	284.38	1,241.67	8,601.82	8,691.69	14,900.00	(08)	20.4	+
2512425 - Firearms	0.00	712.50	7,089.66	4,987.50	8,550,00	2.102	42.1%	+
2512450 - Hazmat Materials	00.00	250.00	6,606.96	1,750.00	3,000.00	4.857	277 5%	+
Zo1Zoou - Security Access Control	00'0	3,514.17	8,926.95	24,599.19	42,170.00	(15.672)	-63.7%	٩
Trees Aircraft Security Background Expense	0.00	29999	3,000.00	3,966.69	6,800.00	(296)	-24.4%	
total Airtield Expenses	10 07 7 04 7							

		VE14 050 1 0	D					
	1 L	From and Loss	ss Budget	Budget Performance	Ð			
		January	ıry 2020					
Parking Expenses		Jan 20	Budget	Jul '19 - Jan 20	YTD Budget	Annual Budget	69	%
1500000 · Wages - Parking	king	46,997.80	45.556.00	251 519 55	24.000.000			
1500050 · Overtime - Parking	arking	7.591.26	2 400 00	44 440 04	242,302.00	394,815.00	8,558	3.5%
1500150 · Payroll Taxes - Parking	s - Parking	4,151.56	3.699.00	22 003 48	46,776.00	79,836.00	(5,327)	-11.4%
1500200 · Health Ins./Supp Parking	Supp Parking	7,315.80	9.954.00	64 635 80	21,395.00	35,893.00	407	1.9%
1500250 · Life Insurance - Parking	ce - Parking	431.65	531.67	2 990 39	3 724 60	119,448.00	(5,042)	-7.2%
1500300 · ST Disab/LT Disab - Parking	Disab - Parking	75.80	137.83	784 D4	2,721.08	6,380.00	(731)	-19.6%
1500350 · Retirement - Parking	- Parking	2,734.97	3,380,83	18 728 50	904.81	1,654.00	(400)	-41.4%
1501010 · Util-Parking Lights	Lights	310.74	370.00	1.515.65	2 500.00	40,570.00	(4,937)	-20.9%
1501100 · Util-Telephone - Parking	ne - Parking	921.20	1,000.00	7,155.42	2,000.00	4,440.00	(1,074)	41.5%
1501150 · Util-Water - Parking	Parking	21.26	25.00	165.15	175.00	12,000.00	155	2.2%
1501200 · Insurance Expense - Parking	xpense - Parking	1,125.61	890.50	9,117.07	6 233 50	300.00	(10)	-2.6%
1501250 · Snow Removal - Parking	val - Parking	90.995	666.67	3.314.55	4 666 60	00,000.00	7,884	46.3%
1501300 · Parking Lot Lighting	Lighting	00:00	1,000.00	7,227.88	7 000 00	6,000.00	(1,352)	-29.0%
1501350 - Parking Grounds Maintenance	unds Maintenance	4,091.00	29,066.67	49,086,36	63 466 69	12,000.00	977	3.3%
1501351 · Parking Pavement/Booths/Steps	ement/Booths/Steps	14.95	1,683.33	1,275.97	11,783.31	20 200 00	(14,380)	-22.7%
1501400 · Parking Equip. Maintenance	ip. Maintenance	227.98	2,525.00	8,971.73	17,675.00	30,300,00	(/nc'nı)	-89.2%
1502000 · Supplies - Parking	arking	1,036.00	795.00	8,205.20	5,565.00	9.540.00	2,640	48.2%
Aconor Samilia	hage & Traffic Contr	1,032.32	1,108.33	11,609.27	7,758.31	13,300.00	3 854	40 A0 A
16020E0 Falson Processing Fees	essing Fees	507.54	250.00	2,209.04	1,750.00	3,000.00	459	26.2%
1502100 - Travel - Parking	Farking	0.00	266.25	0.00	1,863.75	3,195.00	(1,864)	-100.0%
150250 . Dine 9 C.t.		0.00	291.67	0.00	2,041.69	3,500.00	(2.042)	-100 0%
1502300 - Vahirles Evenes Butter	S Parking	0.00	37.33	275.00	261.31	448.00	4	5.2%
1503000 velicies Expelise	Jense-rarking	00:00	492.50	2,614.57	3,447.50	5,910.00	(833)	-24 2%
1503100 · Destrict Annual Control	TAILING TO THE PERSON OF THE P	0.00	583.33	56.01	4,083.31	7,000.00	(4.027)	-986%
1909100 - Fairning Cred	in card rees	14,722.30	18,333.33	119,457.65	128,333.31	220.000.00	(8 876)	200
1903103 · Over & Short		-1.00	10.00	-3.00	70.00	120.00	(2)	40.970
1903-190 · Bad Debt Expense	pense	0.00	17.00	00.00	119.00	204.00	(110)	400.00
1503500 - 2014 Debt Service Parking	ervice Parking	15,276.40	15,276.40	106,934.80	106,934.80	183,316.80	1	0.00
1503802 - Cure Debt Service Parking		00.00	0.00	32,029.32	32,029.32	64,058.64		800
Total Batting F.	ing Expansion 2019	0.00	62,500.00	242,833.81	437,500.00	750 000 00	(404 000)	-44 5%
TOTAL MARKING EXDENSES						20.00		

minal minal af rminal af enance	January 2020 International	Pr	ofit and Los	s Budget	Profit and Loss Budget Performance	e e			
Particular 113,727,28 122,500.00 653,653.00 662,463.00 71,505.00	Particle		Janua	ry 2020					
International Internationa	International Jain 20 Budgert Jul 19 - Jun 20 Gess Ses 0 Ges Accord Jul 19 - Jun 20 Gess Ses 0 Ges Accord Jul 19 - Jun 20 Gess Ses 0 Ges Accord Jul 19 - Jun 20 Gess Ses 0 Ges Accord Jul 19 - Jun 20 Gess Accord Jul 19 - Ju								
Pare	Trans-Terminal 15,254.56 123,506.00 623,523.06 662,483.00 1,077,946.00 (29,800) 1,077,946.00 1,0575.00 1,0		Jan 20	Budget	Jul '19 - Jan 20	YTD Budget	Annual Budget	6	
113,727,36 123,509.00 623,532,00 662,483.00 1,077,348.00 (22,850) 1,000.00	113,727,36 123,509.00 623,630.00 662,483.00 1,077,248.00 (28,687)	Ferminal Expenses					3	9	8
13 833 13 10,000.00 62,978.05 44,403.00 71,525.00 (236) 10,925.00 21,034.42 119,572.60 67,084.73 11,685.00 (236) 11,982.00 21,034.42 11,965.72 11,865.70 (236) 11,982.00 24,233 1,306.97 1,868.31 2,806.00 (369) 13,331.87 15,000.00 105,186.41 105,000.00 11,086.00 (369) 13,331.87 15,000.00 105,186.41 105,000.00 11,080.00 (369) 13,331.87 15,000.00 105,186.41 105,000.00 11,080.00 (369) 13,331.87 15,000.00 105,186.41 105,000.00 13,725 (369) 13,331.87 15,000.00 105,186.41 105,000.00 13,725 (369) 13,331.87 15,000.00 105,186.41 105,000.00 13,725 (369) 13,331.87 15,000.00 105,186.42 106,000.00 13,725 (369) 13,331.87 13,000.00 24,481.54 22,333.31 40,000.00 (1,48) 13,881.44 5,810.00 24,481.54 22,260.00 (1,48) 13,882.06 24,481.54 26,260.00 (1,78) 13,882.06 24,481.54 24,280.00 (1,78) 13,882.06 24,481.54 24,280.00 (1,78) 13,882.06 24,481.54 24,281.60 24,000.00 (1,28) 13,882.06 24,481.60 24,481.60 24,000.00 (1,28) 13,882.06 24,481.60 24,481.60 24,600.00 (1,28) 13,882.06 24,481.60 24,481.60 24,600.00 (1,28) 13,882.06 24,481.60 24,481.60 24,600.00 (1,28) 13,882.06 24,481.60 24,680.00 (1,28) 13,882.06 24,481.60 24,600.00 (1,28) 14,882.00 24,882.00 24,882.00 24,880.00 24,800.00 24,880.00 24,8	13 18 13 14 14 14 15 15 15 15 15	3500000 · Wages - Terminal	113,737.58	123,509.00	633,533.08	662.483.00	1 077 049 00	1000	
1,1,202.00 10,273.00 51,596.26 55,021.00 91,120.00 18,575 1,1,922.00 21,034.42 119,572.60 147,240.34 22,046.00 (289) 1,1,922.00 91,125 6,501.05 6,708.75 11,655.00 (289) 1,1,331.87 1,5000.00 105,168.41 105,000.00 158,000.00 158,000.00 1,3,331.87 1,5000.00 105,168.41 105,000.00 13,756 1,3,331.87 1,5000.00 105,168.41 105,000.00 13,756 1,3,331.87 1,5000.00 105,168.41 105,000.00 13,756 1,3,331.87 1,5000.00 1,500.00 1,488.31 2,500.00 1,488 2,110.92 3,750.00 24,481.54 26,220.00 1,260 1,489 3,568.44 5,810.00 24,481.54 26,220.00 1,260 1,260 3,568.44 5,810.00 24,481.54 26,220.00 1,260 1,260 3,568.44 5,810.00 24,481.54 26,220.00 1,260 1,260 3,568.44 5,810.00 24,481.54 26,220.00 1,260 1,260 3,568.44 5,810.00 24,481.54 24,208.31 1,400.00 1,328.4 4,283.56 3,468.33 2,582.29 24,208.31 1,400.00 1,260 4,100.00 1,540.00 2,560.20 2,400.00 1,260.00 4,100.00 1,540.00 1,460.00 1,260.00 1,260.00 4,100.00 1,540.00 1,400.00 1,260.00 1,260.00 4,100.00 1,260.20 2,200.00 1,400.00 1,200.00 4,100.00 2,600.33 1,400.00 1,400.00 1,200.00 4,100.00 2,600.00 2,600.00 1,400.00 1,400.00 4,100.00 2,400.00 2,500.00 1,400.00 1,400.00 4,100.00 2,400.00 2,500.00 0,00 4,100.00 2,400.00 2,500.00 0,00 4,100.00 2,400.00 2,500.00 0,00 4,100.00 2,400.00 2,500.00 0,00 4,100.00 2,400.00 2,500.00 0,00 4,100.00 2,400.00 2,500.00 0,00 4,100.00 2,400.00 2,500.00 0,00 4,100.00 2,400.00 2,500.00 0,00 4,100.00 2,400.00 2,500.00 0,00 4,100.00 2,400.00 2,500.00 0,00 4,100.00 2,400.00 2,500.00 0,00 4,100.00 2,400.00 2,500.00 2,500.00 0,00 4,100.00 2,400.00 2,400.00 2,400.00 2,400.00 2,400.00 2,400.00 2,400.00 2,400.00 2,400.00 2,400.00 2,400.00	1,182.00 1,0273.00 51,586.26 55,021.00 89,140.00 1,0373.00 1,037	3500051 · Overtime-Terminal	13,833.13	10,000.00	62.978.05	44 403 00	00.946.00	(28,950)	4.4%
17,992.80 21,094.42 119,572.60 147,240.94 222,413.0.0 (348) (348	17,822.60 21,034.42 116,572.60 67,8675 147,240.94 228,413.00 (248) (24	3500150 - Payroll Taxes - Terminal	9,640.04	10,273.00	51,596.26	55.021.00	71,525.00	18,575	41.8%
1 207.33 242.33 1,306.97 1,686.31 1,686.30 (286)	1 207.33 242.33 1,306.97 1,696.31 1,600.00 1,600.00 1,696.31 1,600.00 1,600.00 1,696.31 1,600.00	3500200 · Health Ins./Supp - Terminal	17,952.60	21,034.42	119.572.60	147 240 04	89,180.00	(3,425)	-6.2%
1,000,00 1,000,00	1,300,407 1,30	3500250 · Life Insurance - Terminal	953.66	971.25	6,501.05	6 798 75	41 655 00	(27,668)	-18.8%
6.146.75 6,459.00 42,168.09 4,520.00 77,500.00 183,000.00 183,000.00 183,331.37 15,000.00 105,168.41 105,000.00 175,000.00 183,000.00 183,726.20 1,000.00 10,000.00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,000 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 114,893 175,000 20,00 175,000 20,00	6.146.75 6.459.00 42,168.09 45,213.00 77,500.00 158 13.331.87 15,000.00 165,184.41 105,000.00 77,500.00 143,725 14.00 15	3500300 · ST Disab/LT Disab - Terminal	207.33	242.33	1,306.97	1 696 34	11,655.00	(298)	4.4%
13,331,87 15,000.00 105,168.4 105,000.00 19,	13,331.87 15,000.00 105,188.20 17,080.00 13,725 13,725 13,333.33 10,000.00 14,883.1 15,000.00 13,725 13,725 10,000.00 12,000.00 13,725 13,725 10,000.00 12,000.00 13,725 13,725 10,000.00 12,000.00 12,725 13,7	3500350 · Retirement - Terminal	6,146.75	6.459.00	42 168 00	1,090.31	2,908.00	(389)	-23.0%
6,353.64 3,333.33 37,056.29 23,333.31 40,000.00 158	8,383.84 3,333.33 37,058.29 23,333.31 40,000.00 1138 12,500.00 13,225 1,000.00 2,68.29 2,23.333 40,000.00 13,225 1,000.00 2,4491.54 26,280.00 12,000.00 1,759 1,26.23 2,46.28 2,4491.54 26,280.00 12,000.00 1,759 1,26.23 2,46.23 2,46.23 2,46.23 2,46.23 2,46.23 2,46.23 2,46.23 2,46.23 2,46.23 2,46.23 2,4491.54 2,428.34 2,448.34 2,4	3501000 · Util-Electric - Terminal	13,331.87	15.000.00	42, 106.03	45,213.00	77,508.00	(3,045)	-6.7%
1,000 2,000 2,000 1,450.31 2,000.00 1,450.31 2,000.00 1,450.31 2,000.00 1,450.31 2,000.00 1,450.31 2,110.92 3,750.00 2,415.80 7,000.00 1,2,0	1,000,000 1,00	3501050 · Util-Oil - Terminal	6,353.64	3.333.33	37 058 20	00:000:00	180,000.00	158	0.2%
1,285.21 1,000.00 1,280.00 1,280.00 1,489	1,286,28 1,000.00 5,502.09 7,000.00 1,260.00 (1,458) 1,260.00 (1,458) 1,260.00 2,410.52	3501060 · Util-Propane - Terminal	00:00	208.33	62,000,00	4,453.31	40,000.00	13,725	28.8%
1,10,92 3,750,00 2,471,54 26,260,00 1,269, 1,769, 1,	1,100.00	3501100 · Util-Telephone - Terminal	726.23	1.000.00	0.00	7,458.31	2,500.00	(1,458)	-100.0%
1,566,14 5,810.00 27,315.04 46,670.00 45,000.00 (1,758)	1,283.66 1,283.66 1,283.46 1,283.66 1,283.64 1,283.66 1,283.64 1,283.65 1,283.45 1,283.45 1,283.45 1,283.45 1,283.45 1,283.45 1,283.45 1,283.45 1,283.45 1,283.45 1,283.45 1,283.45 1,283.34	3501150 · Util-Water · Terminal	2,110.92	3.750.00	24 404 64	00.000,7	12,000.00	(1,498)	-21.4%
18,822.08 3,458.33 32,923.45 24,208.31 41,500.00 8,715	minal 4,283.86 3,468.33 32,23.45 24,208.31 41,500.00 68,770.00 68,770.00 8,715 at 0.00 4,468.33 3,282.45 24,208.31 44,500.00 8,715 78,384.7 78,384.27 5,1041.69 8,715 8,715 rrminal 0.00 908.33 3,582.29 6,388.31 10,900.00 27,209 7,200 27,209 7,200 27,209 7,200	3501160 · Util-Disposal	3,568.14	5.810.00	27 345 90	26,250.00	45,000.00	(1,758)	-6.7%
ail 0.00 484.17 0.00 3.386.19 5,810.00 8,715 rminal 0.00 484.17 78,344.27 51,041.68 6,581.00 27,283 rminal 0.00 908.33 3,582.29 6,388.31 10,900.00 27,283 0.00 200 200.00 4,120.00 10,784.00 10,784.00 27,200.00 27,283 1,980.25 661.67 1,040.00 2,786.40 4,120.00 2,786.40 (6,674) 1,980.25 661.67 10,135.25 4,631.69 7,940.00 2,796. 475.81 1,980.25 661.67 10,135.25 4,631.69 7,940.00 6,504.00 1,064.92 3,651.42 2,083.33 2,386.41 11,750.00 4,381.70 8,106.00 1,064.92 3,651.42 3,528.31 2,569.94 4,381.70 8,106.00 8,744 1,000.02 2,407.32 2,208.00 2,569.94 4,381.70 8,454 4,381.70 1,000.02 2,500.00 2,447.79	ail 0.00 484.17 0.00 3.386.19 5,810.00 8,715 rminal 0.00 484.17 78,342.77 78,384.27 51,041.68 87,500.00 27,223 rminal 0.00 908.33 3,582.29 6,388.31 10,900.00 27,220 0.00 200 200 4,120.00 10,784.00 18,500.00 27,220 0.00 200 200 5,74.00 1,074.00 2,400.00 2,728 1,580.25 661.67 1,074.00 2,400.00 2,728 2,740.00 2,728 1,580.25 661.67 1,0135.25 4,631.69 7,940.00 2,728 1,580.25 661.67 1,0135.25 4,631.69 7,940.00 3,700.00 1,580.25 661.67 1,0135.25 4,631.69 7,940.00 3,700.00 3,700.00 1,580.25 2,560.23 1,3787.81 1,750.00 3,000.00 4,500.00 1,000 2,407.50 2,208.00 1,750.00 3,000.00 3,000.00	3501200 · Insurance Expense · Terminal	4,283.95	3.458.33	32 923 45	40,070,00	69,720.00	(13,354)	-32.8%
rminal 19,822.08 7,291.67 78,334.27 51,041.69 5,810.00 27,293 rminal 0.00 1908.33 3,582.29 6,388.31 10,900.00 27,293 cond 1,942.00 4,120.00 10,734.00 18,504.00 (2,776) cond 200.00 2,00.00 574.00 1,400.00 2,400.00 (8,574) n.00 2,003.33 2,389.41 14,563.31 2,500.00 (8,264) 1,950.25 661.87 10,135.25 4,631.69 7,940.00 (8,564) nree 160.00 978.17 2,038.24 4,631.69 7,940.00 (8,162) nree 160.00 2,605.33 2,286.10 2,586.10 4,316.00 4,316.00 nree 160.00 2,607.65 2,600.00 2,767.81 2,560.00 4,316.00 no.00 2,607.00 2,407.92 6,244.79 1,750.00 3,100.00 4,316.00 no.00 2,607.00 2,607.00 2,407.92 2,445.93 2,146.89	rminal 19,822.08 7,291.67 78,334.27 51,041.69 87,500.00 27,293 rminal 0.00 908.33 3,582.29 6,388.31 10,900.00 27,7293 0.00 2008 2,291.67 4,120.00 10,734.00 18,504.00 (6,574) 0.00 2008 2,083.33 2,389.41 1,400.00 2,400.00 (6,574) 1,380.25 661.67 10,135.25 4,631.69 7,940.00 (6,574) 1,380.25 661.67 10,135.25 4,631.69 7,940.00 (6,574) 4,580.25 661.67 10,135.25 4,631.69 7,940.00 (6,574) 1,380.25 661.67 10,135.25 4,631.69 7,940.00 (6,274) 1,080.20 978.71 2,082.31 13,767.81 11,750.00 (4,316) 1,090.20 2,264.32 3,528.10 2,568.94 4,3817.00 8,708 1,000.20 2,407.92 6,244.79 1,560.00 3,000.00 2,500 1,004.31 3,664.	3501250 · Snow Removal – Terminal	0.00	484 17	04,040,40	24,208.31	41,500.00	8,715	36.0%
rinchal 0.00 908.33 3,582.29 6,358.31 10,900.00 27,293 rinchal 0.00 1,542.00 4,120.00 1,0784.00 18,504.00 (6,674) 0.00 1,542.00 2,000 2,000 2,003.33 2,389.41 1,400.00 2,400.00 (6,674) 1,950.25 661.67 1,0135.25 4,631.69 7,940.00 2,400.00 (6,674) rince 475.81 1,966.83 2,389.41 14,583.31 25,000.00 (12,194) rince 475.81 1,966.83 5,605.33 13,767.81 25,000.00 (12,194) rince 475.81 1,966.83 5,605.33 13,767.81 25,000.00 (12,194) rince 160.00 979.17 2,038.24 4,631.60 7,940.00 (12,194) rince 160.00 2,607.00 2,208.39 1,750.00 4,8317.00 4,816.2 rince 7,617.69 2,607.00 2,209.09 2,208.09 1,750.00 3,900.00 rince	rminal 0.00 27,293 87,500.00 27,293 rminal 0.00 1,542.00 4,120.00 10,734.00 10,390.00 27,293 0.00 1,542.00 4,120.00 1,740.00 2,400.00 2,740.00 (6,674) 0.00 2,000 2,000 5,288.33 2,388.41 14,683.31 2,540.00 (12,194) 1,950.25 661.67 10,135.25 4,631.69 7,940.00 (6,674) nree 1,950.25 661.67 10,135.25 4,631.69 7,940.00 (6,674) nree 1,950.25 661.67 10,135.25 4,631.69 7,940.00 (12,194) ree 1,650.25 3,651.42 2,038.24 4,631.60 1,240.00 (12,194) ree 1,607.55 2,500.00 2,209.09 1,750.00 (1,611) 3,000.00 rea 0.00 2,407.92 8,244.79 1,750.00 94,500.00 3,000.00 rea 0.00 2,407.92 2,445.41 1,450.00 3,452	3501350 · Maintenance - Terminal	19.822.08	7 291 87	00.00	3,389.19	5,810.00	(3,389)	-100.0%
1,950,25 1,542,00	1,950,262 1,542,00 1,542,00 1,542,00 1,542,00 1,542,00 1,542,00 1,542,00 1,542,00 1,542,00 1,542,00 1,542,00 1,542,00 1,542,00 1,542,00 1,542,00 1,540,00 1,400,00 2,400,00 2,400,00 2,083,33 2,388,41 1,468,31 2,5600,00 2,400,00 2,500,00 1,400,00 2,400,00 2,500,00 1,400,00 2,500,00 1,400,00 2,500,00 1,750,00 2,504,92 2,554,92 2,554,92 2,554,92 2,554,92 2,566,94 2,566,9	3501450 · Maint. Equip. Purch Terminal	00.0	90833	0,504.21	51,041.69	87,500.00	27,293	53.5%
1,950.25 661.67 10,135.25 4,631.69 18,504.00 (6,674)	1,950,25 1,966,37 2,083,33 2,389,41 14,583,31 2,500,00 (8,674) 1,950,25 661,67 10,135,25 4,631,69 7,940,00 (12,194) 1,950,25 661,67 10,135,25 4,631,69 7,940,00 (12,194) 1,960,25 661,67 10,135,25 4,631,69 7,940,00 (12,194) 2,564,92 3,651,42 2,088,24 6,854,19 11,750,00 (4,816) 2,554,92 2,500,00 2,407,92 6,244,79 16,855,44 28,895,00 (10,611) 38,834,73 7,875,00 144,549,21 55,125,00 94,500,00 89,424 484,08 4,166,67 3,256,32 29,166,68 50,000,00 (25,910) 5,000,00 2,500,00 2,1455,11 14,811,48 19,342,19 33,158,00 (4,531) 1,29,00 6,000 0,000 0,000 0,000 0,000 5,000,00 0,000 0,000 0,000 0,000 6,000 0,000 0,000 0,000 0,000 6,000 0,000 0,000 0,000 0,000 6,000 0,000 0,000 0,000 0,000 6,000 0,000 0,000 0,000 0,000 6,000 0,000 0,000 0,000 0,000 6,000 0,000 0,000 0,000 0,000 6,000 0,000 0,000 0,000 0,000 0,000 6,000 0,000 0,000 0,000 0,000 0,000 6,000 0,000 0,000 0,000 0,000 0,000 6,000 0,000 0,000 0,000 0,000 0,000 0,000 6,000 0,000 0,000 0,000 0,000 0,000 0,000 0,000 6,000 0,0	3501502 · Relamp	000	1 542 00	67.200.0	6,358.31	10,900.00	(2,776)	43.7%
1,950.25	1,950.25	3501503 · Welding Fabrication	0000	200.00	4,120.00	10,794.00	18,504.00	(6,674)	-61.8%
1,950.25	1,950.25 661.67 10,135.25 4,631.69 7,940.00 (12,194)	3501550 · Terminal Signage	000	00.003	0/4.00	1,400.00	2,400.00	(826)	-59.0%
ince 4,531,69 7,940,00 5,504 ince 475.81 1,968.83 5,605.33 13,767.81 23,602.00 6,4816) ince 160.00 978.17 2,038.24 6,854.19 11,750.00 (4,816) f 2,554.92 3,651.42 35,268.10 25,559.94 43,817.00 9,708 f 0.00 2,407.92 6,244.79 16,855.44 28,895.00 4,816.71 gnance 7,677.69 4,932.50 92,674.38 34,527.50 59,190.00 58,147 snance 7,677.69 4,932.50 144,549.21 55,125.00 94,500.00 58,147 snance 7,677.69 4,166.67 3,256.32 29,166.69 50,000.00 50,000.00 c,000 2,500.00 2,500.00 21,465.11 17,500.00 30,000.00 3,855 sions 1,664.87 2,763.17 14,811.48 19,342.19 33,158.00 (4,531) con 5,000.00 5,000.00 6,000.00 6,000.00 6,000.	ince 4,531 4,631 69 7,940 5,504 ince 475.81 1,968.83 5,605.33 13,767.81 23,602.00 (8,162) ince 160.00 978.17 2,038.24 6,854.19 11,750.00 (4,816) f 2,554.92 3,651.42 35,268.10 25,559.94 43,817.00 (4,816) f 0.00 2,407.92 6,244.79 1,750.00 3,000.00 459 f 0.00 2,407.92 6,244.79 16,855.44 28,895.00 (10,611) gnance 7,677.69 4,932.50 92,674.38 34,527.50 59,190.00 58,147 gnance 7,677.69 4,166.67 3,256.32 29,166.69 50,000.00 58,424 forms 1,1664.87 2,763.17 14,811.48 19,342.19 39,158.00 5,000 forms 1,250.00 5,000.00 3,602.00 6,000 6,000 6,000 forms 1,250.00 6,000.00 6,000.00 6,000 <	3501600 · Terminal Landscaping	1.950 25	2,003.33	2,389.41	14,583.31	25,000.00	(12,194)	-83.6%
1,000.00 1,000.00	1,000.00 1,000.00	3501650 · OSHA Compliance	475.84	1 068 89	CZ:CC1,U1	4,631.69	7,940.00	5,504	118.8%
2,554,92 3,651,42 35,288.10 6,884.19 11,750.00 (4,816) f 2,554,92 3,651,42 35,288.10 25,559.94 43,817.00 4,790 f 0.00 2,407.92 6,244.79 1,750.00 3,000.00 459 f 0.00 2,407.92 6,244.79 1,6855.44 28,895.00 (10,611) enance 7,677.89 4,932.50 92,674.38 34,527.50 59,190.00 58,147 sheat.73 7,875.00 144,549.21 55,125.00 94,500.00 89,424 deat.80 4,166.67 3,256.32 29,166.69 50,000.00 25,510 cond 2,500.00 2,265.31 17,500.00 30,000.00 3,955 5,000.00 2,763.17 14,811.48 19,342.19 33,158.00 4,531 non 5,000 5,000 3,602.06 6,175.00 2,480)	C.554.92 3,651.42 2,568.10 6,884.19 11,750.00 (4,816) f 2,554.92 3,651.42 35,288.10 25,559.94 43,817.00 4,59 f 0.00 2,407.92 6,244.79 1,750.00 3,000.00 459 formace 7,677.89 4,932.50 92,674.38 34,527.50 59,190.00 459 gradual 7,875.00 144,549.21 55,125.00 94,500.00 89,424 gradual 4,166.67 3,256.32 29,166.69 50,000.00 89,424 groun 0.00 2,500.00 21,455.11 17,500.00 30,000.00 30,000.00 s,000.00 2,500.00 21,455.11 17,500.00 0.00 6,000 s,000.00 2,763.17 14,811.48 19,342.19 33,158.00 4,530 s,000.00 0.00 0.00 0.00 0.00 0.00	3501700 · Baggage Claim Maintenance	180 00	1,900.03	5,805.33	13,767.81	23,602.00	(8,162)	-59.3%
f 50,500.00 25,509.94 44,817.00 9,708 f 507.55 250.00 2,209.09 1,750.00 3,000.00 459 enance 7,677.69 4,922.50 6,244.79 16,855.44 28,895.00 (10,611) enance 7,677.69 4,922.50 92,674.38 34,527.50 59,190.00 58,147 enance 7,677.69 4,932.50 92,674.38 34,527.50 59,190.00 58,147 enance 7,677.69 4,166.67 3,256.32 29,166.69 50,000.00 58,147 enance 5,000.00 2,500.00 21,455.11 17,500.00 30,000.00 3,555 enance 5,000.00 5,000.00 0,00 6,000 6,000 6,000 enance 1,664.87 2,763.17 14,811.48 19,342.19 33,158.00 (4,531) enance 1,122.40 3,602.06 6,175.00 (2,480)	f 50,500.00 25,589.94 43,817.00 9,708 f 507.55 256.00 2,209.09 1,750.00 3,000.00 459 enance 7,677.69 4,932.50 6,244.79 16,855.44 28,895.00 (10,611) enance 7,677.69 4,932.50 92,674.38 34,527.50 59,190.00 58,147 enance 7,677.69 4,932.50 92,674.38 34,527.50 59,190.00 58,147 enance 7,677.69 4,166.67 3,256.32 29,166.89 50,000.00 89,424 enance 5,000.00 2,500.00 21,455.11 17,500.00 30,000.00 3,565 e,000 2,763.17 14,811.48 19,342.19 33,158.00 4,531 e,000 5,000 5,000 6,175.00 2,4531 e,000 5,122.00 6,175.00 2,460 e,000 2,763.17 11,122.40 3,602.06 6,175.00 e,000 0,000 0,000 0,000 0,000	3502010 · Janitorial Supplies	2.554.92	3 651 42	2,038.24	6,854.19	11,750.00	(4,816)	-70.3%
f 0.00 2,407.92 6,244.79 1,750.00 3,000.00 459 enance 7,677.89 4,932.50 82,674.38 16,885.44 28,895.00 (10,611) enance 7,677.89 4,932.50 92,674.38 34,527.50 59,190.00 58,147 enance 7,677.89 4,166.67 3,256.32 29,166.69 50,000.00 89,424 enance 5,000.00 2,500.00 21,455.11 17,500.00 30,000.00 3,555 enance 5,000.00 5,000.00 6,000 6,000 6,000 6,000 enance 1,664.87 2,763.17 14,811.48 19,342.19 33,158.00 4,531 enance 1,122.40 3,602.06 6,175.00 (2,460)	f 0.00 2,407.92 6,244.79 1,750.00 3,000.00 459 enance 7,677.89 4,932.50 82,674.38 34,527.50 59,190.00 58,147 enance 7,677.89 4,932.50 82,674.38 34,527.50 59,190.00 58,147 enance 7,677.89 4,932.50 92,674.38 34,527.50 59,190.00 58,147 enance 1,675.00 1,466.67 3,266.32 29,166.69 50,000.00 89,424 enance 5,000.00 2,500.00 21,455.11 17,500.00 30,000.00 3,555 enance 5,000.00 2,763.17 14,811.48 19,342.19 30,000.00 5,000 enance 1,122.40 3,602.06 6,175.00 (2,480) enance 1,122.40 3,602.06 6,175.00 2,480)	3502025 · Payroll Processing Fees	507.55	250.00	01.602,00	25,559.94	43,817.00	9,708	38.0%
enance 7,677.69 4,932.50 92,674.38 16,835.44 28,895.00 (10,611) 98,854.73 7,875.00 92,674.38 34,527.50 59,190.00 58,147 484.08 4,166.67 3,256.32 29,166.69 50,000.00 89,424 0.00 2,500.00 21,455.11 17,500.00 30,000.00 3,855 5,000.00 5,000.00 5,000.00 6,000 6,000 6,000 1,28.00 514.58 11,122.40 3,602.06 6,175.00 (4,531)	enance 7,677.69 4,932.50 92,674.38 16,835.44 28,895.00 (10,611) enance 7,677.69 4,932.50 92,674.38 34,527.50 56,190.00 56,147 38,854.73 7,875.00 144,349.21 55,125.00 94,500.00 58,147 0.00 2,500.00 2,500.00 21,455.11 17,500.00 30,000.00 3,855 5,000.00 5,000.00 5,000.00 14,811.48 18,342.19 33,158.00 4,531 128.00 514.58 1,122.40 3,602.06 6,175.00 (2,480) 0.00 0.00 0.00 0.00 0.00 2,480)	3502050 · Education - Public Safety	000	2 407 02	2,209.09	1,750.00	3,000.00	459	26.2%
1000 1000 <th< td=""><td>signature 1,502.30 94,564.38 34,527.50 59,190.00 58,147 38,854.73 7,875.00 144,549.21 55,125.00 94,500.00 89,424 0.00 2,500.00 2,500.00 21,455.11 17,500.00 30,000.00 3,855 5,000.00 2,763.17 14,811.48 18,342.19 33,158.00 6,000 1,29.00 514.58 1,122.40 3,602.06 6,175.00 (2,480) 0.00 0.00 0.00 0.00 - 6,480 -</td><td>3502100 · Elevator Escalator Maintenance</td><td>7 677 69</td><td>4 090 50</td><td>0,244./9</td><td>16,855.44</td><td>28,895.00</td><td>(10,611)</td><td>-63.0%</td></th<>	signature 1,502.30 94,564.38 34,527.50 59,190.00 58,147 38,854.73 7,875.00 144,549.21 55,125.00 94,500.00 89,424 0.00 2,500.00 2,500.00 21,455.11 17,500.00 30,000.00 3,855 5,000.00 2,763.17 14,811.48 18,342.19 33,158.00 6,000 1,29.00 514.58 1,122.40 3,602.06 6,175.00 (2,480) 0.00 0.00 0.00 0.00 - 6,480 -	3502100 · Elevator Escalator Maintenance	7 677 69	4 090 50	0,244./9	16,855.44	28,895.00	(10,611)	-63.0%
1,864.87 1,875.00 144,549.21 55,125.00 94,500.00 89,424 484.08 4,166.87 3,256.32 29,166.69 50,000.00 (25,910) 5,000.00 2,500.00 21,455.11 17,500.00 30,000.00 3,955 5,000.00 5,000.00 5,000.00 1,664.87 2,763.17 14,811.48 19,342.19 33,158.00 (4,531) 1,122.40 3,602.06 6,175.00 (2,480)	ions 1,664.87 3,256.32 55,125.00 94,500.00 89,424 ions 4,166.87 3,256.32 29,166.69 50,000.00 (25,910) ions 1,664.87 2,763.17 14,811.48 19,342.19 33,158.00 6,050 0.00 5.00 0.00 6.00 6,0175.00 (4,531) 0.00 514.58 1,122.40 3,602.06 6,175.00 (2,480)	3502101 · HVAC Maintenance	28 PEA 72	1,932.30	92,674.38	34,527.50	59,190.00	58,147	168.4%
ions 1,664.87 2,763.17 1,122.40 5,000.00 6,175.00 6,175.00 6,175.00 6,175.00 6,000 <th< td=""><td>ions 1,664.87 2,763.17 1,122.40 5,000.00 2,500.00 2,500.00 2,500.00 3,256.32 29,146.69 50,000.00 3,955</td><td>3502102 - Fids Maintenance</td><td>484.00</td><td>7,875.00</td><td>144,549.21</td><td>55,125.00</td><td>94,500.00</td><td>89,424</td><td>162.2%</td></th<>	ions 1,664.87 2,763.17 1,122.40 5,000.00 2,500.00 2,500.00 2,500.00 3,256.32 29,146.69 50,000.00 3,955	3502102 - Fids Maintenance	484.00	7,875.00	144,549.21	55,125.00	94,500.00	89,424	162.2%
come 2,300.00 21,455.11 17,500.00 30,000.00 3,955 fons 1,664.87 2,763.17 14,811.48 19,342.19 33,158.00 (4,531) 129.00 514.58 1,122.40 3,602.06 6,175.00 (2,480)	ions 5,000.00 21,455.11 17,500.00 30,000.00 3,955 forms 1,664.87 2,763.17 14,811.48 19,342.19 33,158.00 4,531 0.00 5.00 0.00 0.00 6,175.00 2,480	3502110 · KABA Maintenance	00.4	4,100.67	3,256.32	29,166.69	50,000.00	(25,910)	-88.8%
ions 1,664.87 2,763.17 14,811.48 19,342.19 33,158.00 6,000 1,000 514.58 1,122.40 3,602.06 6,175.00 (2,480)	ions 1,664.87 2,763.17 14,811.48 19,342.19 33,158.00 6,000 0.00 6.00 0.00 0.00 6,000 0.00 6,7831	3502150 - Janitorial Contract	00.00	2,500.00	21,455.11	17,500.00	30,000.00	3,955	22.6%
129.00 514.58 1,122.40 3,602.06 6,175.00 (2,480)	129.00 514.58 1,122.40 3,602.06 6,175.00 (4,531) 0.00 0.00 0.00 0.00 -	3502200 · Emergency Communications	3,000.00	1	2,000.00	00:00	00:00	2,000	100.0%
1,122.40 3,602.06 6,175.00 (2,480)	0.00 0.00 0.00 0.00 0.00 0.00 0.00 0.0	3502250 · Dues & Subs - Terminal	1,004.67	2,763.17	14,811.48	19,342.19	33,158.00	(4,531)	-23.4%
	- 0000 0000 0000	3502300 · Terminal Paging System	00.67	514.58	1,122.40	3,602.06	6,175.00	(2,480)	-68.8%

Char	ottesville-Al	pemarle /	Charlottesville-Albemarie Airport Authority	ority			
ď	ofit and Los	s Budget	Profit and Loss Budget Performance	ø			
	Januar	January 2020					
	Jan 20	Budget	Jul '19 - Jan 20	YTD Budget	Annual Budget	e e	à
3503010 · Uniforms - Public safety	00.00	866.67	10,433.53	6.066.69	10 400 00		8
3503020 · Customer Service/Ambassadors	00:00	333.33	1.745.23	2 333 31	2,400.00	4,367	/2.0%
3503050 · Business Center/Lounge	1,156.66	2,433.33	10,622.52	17.033.31	00.000,4	(588)	-25.2%
3503051 · Lounge Credit Card Fees	00:00		410.25		0.00.00	(0,411)	-37.6%
3503801 · 2004 Debt Service Terminal	00:0		0.00	0.00	00 0	ē.	700.0%
3512000 - Safety	0.00	1,391.67	15,313.36	9,741.69	16.700.00	5 573	67.0%
3512030 - EMS Supplies	0.00	541.67	1,260.83	3,791.69	6,500.00	(2.531)	-66 7%
3512400 - Travel Bubile Section	0.00	3,433.33	36,754.71	24,033.31	41,200.00	12,721	52.9%
3642260 Tawing Funds	0.00	2,612.50	13,762.51	18,287.50	31,350.00	(4.525)	-24 7%
acontrol coming rapelise	0.00	62.50	130.00	437.50	750.00	(308)	-70 3%
2522460 - Education - Operations	266.00	279.17	2,074.00	1,954.19	3,350.00	120	19,
522 roo · Havel · Operations	467.87	264.58	1,540.26	1,852.06	3.175.00	(34.9)	46 000
Total Terminal Expenses	274,017.35	262,446.17	1,677,522.55	1,592,556.19	2.662.623.00	(210)	-10.8%
Total Expense	681,896.07	816,033.82	4,570,582.35	5,126,952.06	8 616 241 44		
Net Ordinary Income	16,268.78	-117.142.07	202 525 96	70 007 070	44.174.010.0		

YTD Budget Annual Budget \$ 3,558.31 6,100.00 (3,003) 20,358.34 6,100.00 (3,003) 20,358.94 34,901.00 1 14,000.00 24,000.00 - 14,000.00 24,000.00 6,229 37,917.25 100,001.00 12,710 50,872.50 87,210.00 1,740 50,872.50 480,000.00 7,402 3,500.00 6,000.00 7,402 3,500.00 1,200.00 1,740 8,600.00 1,200.00 1,13,417 8,400.00 1,200.00 1,140 8,600.00 1,200.00 1,140 8,600.00 1,200.00 1,100 8,600.00 1,200.00 1,022 3,500.00 1,537,272.00 1,022 3,500.00 1,537,272.00 1,022 3,500.00 1,537,272.00 1,022 3,500.00 1,104,104.00 4,751 3,502.00 2,544 2,552.04 2,544,00		Pro	fit and Los	ss Budget	Profit and Loss Budget Performance	9			
True Perpenues Jan 20 Budget Jul 16 - Jan 20 True Budget True Budget True Budget True Budget True Budget T			Janus	try 2020					
TIVE REVENUES Secondary States Aut 16 - Jan 20 TYPD Budget Aut 16 - Jan 20 TYPD Budget \$ 5.00 0.0 **** We be the college of the co									
TWE REVENUES TWE REVENUES<			Jan 20	Budget	00 nel - 91 lul.	i de la certa			
TODO MINICAL ENERGIES 555.66 3,588.31 6,100.00 (3,000) 4001 Official Introduction become dotted in Control Minical Introduction become and other official introduction become and other introduction of the control introduction become and other introduction become and other introduction become and other introduction become and other introduction and other introduction and other introduction become and other introduction and	/ Income/Ex	esued			27 100	Jagong Gill	Annual Budget	69	%
4001. Villealistinsous incomes 223.00 208.33 555.66 3,556.81 6,100.00 (3,002) 4001. CTA Surf Membrusement 208.22 2,086.42 2,086.42 2,086.42 2,086.43 2,036.64 3,500.00 1,100.00 4002. Videnting Machine Revenue 2,086.22 2,086.42 2,086.42 2,086.42 2,086.42 2,086.42 2,086.42 1,000.00 1,100.	Income								
4000 - Miscellaneous becomes 223 00 568 39 585 66 3,566 31 6,100 00 (3000) 4001 - Miscellaneous becomes 2,200 42 2,508 42 2,508 42 2,508 59 3,566 10 (175) 4002 - Vanding Machine Revenue 2,500 42 2,508 42 2,088 42 2,088 59 3,560 10 (175) 4002 - Vanding Machine Revenue 2,500 42 2,008 00 0.00	ADMIN	IISTRATIVE REVENUES							
Atto Color of Arthring Machines and Received Receive	2	404000 · Miscellaneous Income	223.00	508.33	555.66	3 558 34	9	1	
Oncolor - Vending Machine Revenue 206.22 0.00	8	104001 · QTA Staff Reimbursement	2,908.42	2,908.42	20,359.94	20.358.94	34 904 90	(3,003)	-84.4%
7000 0.000	φ	104002 · Vending Machine Revenue	-208.32		-126.49		00.100,100	1000	0.0%
Pack Pack Name 1,836,31 2,000.00 20,228,93 14,000.00 6,228	Φ.	104100 · VDOA Aviation & Promotion Prgm	00:00	0.00	0.00	00.00	35,000,00	(971)	-100.0
MANIASTRATIVE REVENUES 4,788.41 6,416.75 41,018.04 37,917.25 100,000.10 0,000.01 DOR C-VENUES 2000 - Childre Landing Revenue 62,888.31 77,371.83 576,468.36 64,602.81 100,000.10 12,710 2001 - Charters 2000 - Childre Landing Revenue 6,217.12 7,287.50 62,671.68 60,872.50 848.42 12,710 2000 - Childre Landing Revenue 6,217.12 7,287.50 62,671.68 60,872.50 848.42 12,710 12,710 2000 - FBO Revenue 837.68.33 40,000.00 33,940.00 8,900.00 480,000.00 17,402 3300 - Miscellaneous Revenue Arribut 0.00 1,200.00 1,417.00 700.00 1,400.00 1,417 1,417.00 1,400.00 1,400.00 1,417 1,417 1,417 1,417 1,417 1,417 1,417 1,417 1,417 1,410 1,410 1,417 1,410 1,417 1,417 1,417 1,417 1,417 1,417 1,417 1,417 1,417 1,417 1,417 1,	2	105000 · Interest Income	1,835.31	2,000.00	20,228.93	14.000.00	24 000 00	. 000	%O.O
OFFICIALIS TA 371 R3 576,488 36 641,602 R1 10,000 10 CODO - Alimbrical Function CODO - Alimbrical Function TA 371 R3 576,488 36 641,602 R1 520,000 00 12,710 Z000 - FEDO Factor COD TA 375 F5 T	Total /	ADMINISTRATIVE REVENUES	4,758.41	5,416.75	41,018.04	37 917 25	400 004 00	677'0	44.0%
CODO - Arithine Landing Revenue 802.938.31 77.371.83 576.496.36 541.602.61 8024.62.00 34.894 ZODO - Charline Landing Revenue COD 1.686.67 24.376.79 11.686.69 20.000.00 12.710 17.731.83 ZOD - Charline Strong Frontile Landing Revenue 38.726.20 20.000.00 26.571.89 26.571.89 26.000.00 12.710 17.700 ZOD - FEO Revenue 38.726.20 36.000.00 36.000.00 36.000.00 41.700 </td <td>AIRFIE</td> <td>ELD REVENUES</td> <td></td> <td></td> <td></td> <td>04: 110:110</td> <td>00.100,001</td> <td></td> <td></td>	AIRFIE	ELD REVENUES				04: 110:110	00.100,001		
2001 - Charters 0.00 1,686 67 24,378 79 11,686 80 20,000.00 3,000.00 3,000.00 3,000.00 3,000.00 3,000.00 3,000.00 3,000.00 3,000.00 3,000.00 1,2710 27,10	24	102000 · Airline Landing Revenue	82,938.31	77,371.83	576,496.36	541.602.81	028 462 00	04000	
2000 Ground RenValrifield Fees 6,217.12 7,267.50 6,267.168 5,007.20 1,770.00 <t< td=""><td>24</td><td>102001 · Charters</td><td>00.00</td><td>1,666.67</td><td>24,376,79</td><td>11.666.69</td><td>20,402.00</td><td>4,034</td><td>6.4%</td></t<>	24	102001 · Charters	00.00	1,666.67	24,376,79	11.666.69	20,402.00	4,034	6.4%
2200. FBIO Revenue 38,766.39 40,000.00 287,402.22 280,000.00 440,000.00 17,179 2205. AVM Flowage 0.00 500.00 1,200.00<	22	102100 · Ground Rent/Airfield Fees	6,217.12	7,267.50	62,671.69	50.872.50	87 240 00	12,710	108.97
2260 - AMY Flowage 0.00 500.00 3.384.08 3.500.00 4.000.00 7.000.00	2	102200 · FBO Revenue	38,756.33	40,000.00	287,402,22	280,000,00	480,000,00	66/1	23.2%
Stoto - Miscellaneous Revenue Airfield 0.00 100.00 14,117.00 700.00 1,200.00 14,117.00 1,200.00 14,117.00 1,200.00	24	102250 · A/W Flowage	0.00	500.00	3,384.08	3.500 00	00.000.004	7,402	2.6%
Security Access Control Reinth. 660.00 1,200.00 1,00.00 <th< td=""><td>72</td><td>103300 · Miscellaneous Revenue Airfield</td><td>00:00</td><td>100.00</td><td>14,117.00</td><td>200 002</td><td>2,000.00</td><td>(911)</td><td>-3.3%</td></th<>	72	103300 · Miscellaneous Revenue Airfield	00:00	100.00	14,117.00	200 002	2,000.00	(911)	-3.3%
STATION STATIAN STATION STATION STATIAN STAT	24	88	660.00	1,200.00	10,404.00	8.400.00	14.400.00	13,417	1916.7
SPECIFICES 380,826.00 391,412.00 2,706,922.04 2,739,884.00 4,696,844.00 (32,932) Ind Favenue 650.00 500.00 4,295.00 3,500.00 6,000.00 795 Ind Favenue 650.00 500.00 1,721.9S 700.00 1,200.00 1,002 Ind Favenue 784.084.0E 380,071.72 2,712,988.99 2,744,084.00 4,004,144.00 1,002 RKINO REVENUES 381,688.60 382,012.00 2,712,988.99 2,744,084.00 4,004,144.00 1,002 RKINO REVENUES 381,688.60 382,017.02 2,712,988.99 2,744,084.00 4,004,144.00 1,002 RAINO REVENUES 381,688.60 382,017.72 380,071.72 380,072.56 651,552.96 (1) MOO - Marchall Car Revenue 75,797.14 75,797.00 2,000.00 1,104,104.00 4,754.104.00 4,754.104.00 1,104,104.00 1,104,104.00 1,104,104.00 1,104,104.00 1,104,104.00 1,104,104.00 2,444 1,104,104.00 1,104,104.00 1,104,104.00 1,104,104.00 1,104,10	Total A	AIRFIELD REVENUES	128,571.76	128,106.00	978.852.14	896 742 00	4 207 070 00	100	23.9%
Oth Fewerine 380,285.00 391,412.00 2,706,982.04 2,739,884.00 4,696,944.00 (22,332) Oth F Parking - Parkin	PARKI	NG REVENUES				00.1	1,337,272,000		
1016 - Parkling - Pernking - Per	Pa	arking Revenue	380,826.00	391,412.00	2.706.952.04	2 739 884 AA	4 000 044 00		
RKING REVENUES 182.50 100.00 1,721.95 0,000.00 785 RKING REVENUES 381,658.50 392,012.00 2,712.968.99 2,744,084.00 4,704,144.00 1,000.00 NEW REVENUES 381,658.50 392,012.00 2,712.968.99 2,744,084.00 4,704,144.00 1,000.00 S000 - Airline Rent 54,296.12 54,296.08 380,071.72 380,072.56 651,552.96 (1) S056 - FAA Service FEE/Rent 5,616.64 4,719.56 26,560.44 26,544.00 4,754.04 65,523.00 66,552.06 66,536.00	14	01015 · Parking · Permits, Licenses&Fee	650.00	200.00	4.295.00	3 500 00	4,036,344.00	(32,932)	-1.2%
RKING REVENUES 381,658.50 392,012.00 2,712,968.99 2,744,084.00 4,704,144.00 1,020.00 4L REVENUES 380,071.72 380,071.56 651,552.96 4,704,144.00 1,000.00 9000 - Airline Rent 54,296.12 54,296.08 380,071.72 380,072.56 651,552.96 (1) 9056 - TSA Reinhursement 5,615.64 4,719.58 33,981.96 26,544.00 4,550.40 6 9100 - Rental Car Revenue 75,797.14 75,797.00 259,889.65 525,119.00 1,104,104.00 4,751 1156 - Ground Transportation Fees 2,000.00 2,000.00 14,000.00 14,000.00 24,000.00 2,444 2,200 - Advertising 2,139.50 14,166.67 101,610.50 34,738.69 170,000.00 2,444 2,200 - Advertising 2,239.66 1,166.67 10,610.50 1,166.69 170,000.00 2,444 2,200 - Miscellaneous Terminal Mainten 623.00 623.00 4,361.00 2,745.00 1,166.69 2,7476.00 1,166.69 2,7476.00 3,565 - Business Center/Lo	14	15	182.50	100.00	1,721.95	700.00	6,000.00	195	22.7%
AL REVENUES AL REVENUES A. 704,144.00 A. 704,144.00 Notion Antiline Reint 54,296.12 54,296.08 380,071.72 380,072.56 651,552.96 (1) Notion Antiline Reint 5,615.64 5,4296.08 380,071.72 380,072.56 651,552.96 (1) Notion Featal Car Ray Enhancement 5,615.64 4,719.58 33,981.96 36,544.00 46,504.00 66,356.00 946 Notion Reintal Car Ray Enhancement 75,797.14 75,797.00 2,000.00 1,000.00 1,104,104.00 4,751 Notion Reintal Car Ray Ental Car Ray Ental Car Ray Ental Car Card Lease 2,000.00 2,000.00 1,000.00 1,104,104.00 4,751 Notion Advertising 2,139.50 14,166.67 10,1610.50 34,738.69 34,738.69 36,552.04 -7,446 Notion Advertising 2,139.50 14,166.67 10,1610.50 39,166.69 7,7476.00 7,476.00 Notion State Ent for Terminal Mainten 0,00 623.00 4,361.00 1,268.93 7,7476.00 7,476.00 Notion State Ent for Terminal Mainten	Total P	PARKING REVENUES	381,658.50	392.012.00	2 742 OGB OO	244004	1,200.00	1,022	146.0%
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9050 - FAA Service FEE/Rent 3,792.92 3,792.00 26,560.44 26,540.00 65,152.96 (1) 9065 - TSA Relimbursement 5,615.64 4,719.58 3,792.00 26,550.44 36,532.96 66,532.96 (1) 9100 - Rental Car Revenue 75,797.14 75,797.00 2,000.00 2,000.00 14,000.00 1,04,104.00 4,751 9160 - Ground Transportation Fees 2,000.00 2,000.00 2,000.00 14,000.00 1,104,104.00 4,751 9160 - Rental Car QTA Land Lease 4,962.67 4,962.67 34,738.69 34,738.69 35,552.04 - 2200 - Advertising 21,339.50 14,166.67 101,610.50 99,166.69 170,000.00 2,444 2300 - Miscellaneous Terminal 12,699.19 1,66.67 0.00 1,166.69 <td>34</td> <td>03000 · Airline Rent</td> <td>54,296.12</td> <td>54.296.08</td> <td>380 071 72</td> <td>380 070 56</td> <td>1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1</td> <td></td> <td></td>	34	03000 · Airline Rent	54,296.12	54.296.08	380 071 72	380 070 56	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		
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3100 · Rental Car Revenue 75/797.14 75/797.14 75/797.00 20,007.00 20,007.00 20,007.00 20,007.00 4/751 3160 · Ground Transportation Fees 2,000.00 2,000.00 14,000.00 14,000.00 24,000.00 4/751 3165 · Rental Car QTA Land Lease 4,962.67 4,962.67 4,962.67 34,738.69 34,738.69 35,552.04 - 2200 · Advertising 21,339.50 14,166.67 101,610.50 99,166.69 170,000.00 2,444 3300 · Miscellaneous Terminal 12,899.19 16,667 0.00 1,166.69 7,583.31 130,000.00 12,086 3400 · State Ent for Terminal Mainten 0.00 623.00 623.00 4,361.00 7,476.00 - 350 · State Ent for Terminal Mainten 0.00 1,167.00 0.00 0.00 0.00 - 350 · State Ent for Terminal Mainten 2,050.00 2,000.00 1,231,278.44 1,200,039.00 2,476.00 - 1350 · State Ent for Terminal Mainten 0.00 1,231,278.44 1,200,039.00 2,476.00 - <td>충</td> <td>03065 · TSA Reimbursement</td> <td>5,615.64</td> <td>4.719.58</td> <td>33 084 06</td> <td>20,041,00</td> <td>45,504,00</td> <td>ø</td> <td>0.0%</td>	충	03065 · TSA Reimbursement	5,615.64	4.719.58	33 084 06	20,041,00	45,504,00	ø	0.0%
1360 Ground Transportation Fees 2,000.00 2,000.00 2,000.00 4,751 1365 Fental Car QTA Land Lease 2,000.00 2,000.00 2,000.00 1,04,000.00 24,000.00 2200 Advertising 2,1339.50 14,66.67 101,610.50 34,738.69 34,738.69 55,52.04 - 2206 Food/Gift Concessions 12,639.19 14,66.67 101,610.50 99,166.69 170,000.00 2,444 3300 Miscellaneous Terminal 1,2639.19 166.67 0.00 1,166.69 1,166.69 1,166.69 1,166.69 1,166.69 1,166.69 1,166.69 1,167 1,177 1,173,357 1,123,357 1,123,127 1,123,127 1,123,127 1,123,127 1,123,127 1,123,127 1,123,127 1,123,127 1,123,127 1,123,127 1,123,127	ਲੋ	03100 · Rental Car Revenue	75.797.14	00 262 52	20 ago 65	33,037.00	26,635.00	945	2.9%
1456 · Rental Car QTA Land Lease 4,925.67 34,738.69 24,000.00 24,000.00 - 2200 · Advertising 220 · Advertising 21,339.50 14,166.67 101,610.50 99,166.69 170,000.00 2,444 250 · Food/Gift Concessions 12,699.19 10,833.33 87,919.48 75,833.31 130,000.00 12,086 330 · Miscellaneous Terminal 623.00 166.67 0.00 1,166.89	34	03150 - Ground Transportation Fees	2,000,00	200000	025,009.00	00.811,626	1,104,104.00	4,751	0.9%
3200 - Advertising 34,738.69 34,738.69 59,552.04 - 3260 - Advertising 21,339.50 14,166.67 101,610.50 99,166.69 170,000.00 2,444 3300 - Miscellaneous Terminal 0.00 166.67 0.00 1,166.69 2,000.00 12,086 4,000 - State Ent for Terminal Mainten 0.00 4,361.00 4,361.00 7,476.00 - 3350 - Business Center/Lounge 2,050.00 2,000.00 1,215.00 14,175.00 14,000.00 2,400.00 4,175 RMINAL REVENUES 183,176.18 173,357.00 1,231,278.44 1,208,039.00 2,274,824.00 4,175	8	03155 · Rental Car OTA Land Lease	2,000.50	2,000,00	14,000.00	14,000.00	24,000.00		%0.0
2520 · Food/Giff Concessions 2,344a 17,050.0 2,444a 2,444a<	34	03200 - Advertisina	4,302.07	4,962.67	34,738,69	34,738.69	59,552,04		%0.0
12,089.18 12,089.18 12,089.18 75,833.31 130,000.00 12,086 3300 Miscellaneous Terminal Montan 0.00 166.67 0.00 1,166.69 2,000.00 (1,167) 4600 - State Ent for Terminal Mainten 0.00 4,361.00 7,476.00 7,476.00 - 1350 - Business Center/Lounge 2,050.00 2,000.00 1,8175.00 14,000.00 24,000.00 4,175 RMINAL REVENUES 183,176.18 1,23,57.00 1,231,278.44 1,208,039.00 2,274,824.00	34	03250 · Food/Gift Concessions	00.655,12	14,105.67	101,610,50	99,166.69	170,000.00	2,444	2.5%
4400 - ATM Concession 0.00 166.67 0.00 1,166.69 2,000.00 (1,167) 4400 - ATM Concession 623.00 623.00 623.00 4,361.00 7,476.00 - 1350 - State Ent for Terminal Mainten 0.00 2,000.00 2,000.00 18,175.00 18,175.00 - - 1350 - Business CenteriLounge 2,050.00 2,000.00 18,175.00 14,000.00 24,000.00 4,175 RMINAL REVENUES 133,176.18 1,231,278.44 1,208,039.00 2,274,824.00 4,175	34	03300 - Migrallandus Toming	12,699.19	10,833.33	87,919.48	75,833.31	130,000.00	12,086	15.9%
623.00 623.00 4,361.00 4,361.00 7,476.00 - 5500 State Ent for Terminal Mainten 0.00 0.00 0.00 0.00 - 1350 Business Center/Lounge 2,050.00 2,000.00 18,175.00 14,000.00 24,000.00 4,175 RMINAL REVENUES 183,176.18 173,357.00 1,231,278.44 1,208,039.00 2,274,824.00	34	03400 - ATM Consequence	0.00	166.67	0.00	1,166.69	2,000.00	(1,167)	-100.0%
1350 · Business Center/Lounge 2,050.00 2,050.00 2,050.00 18,175.00 14,000.00 24,000.00 4,175 RMINAL REVENUES 183,176.18 173,357.00 1,231,278.44 1,208,039.00 2,274,824.00	Š	03500 Cento Entitle Towns 1	623.00	623.00	4,361.00	4,361.00	7,476.00		0.0%
2,050.00 2,000.00 18,175.00 14,000.00 24,000.00 4,175 178.14 1,208,039.00 2,274,824.00 4,175	S	04350 - Business Court III	00:00		0.00	00:00	00:00		%000
183,176.18 173,357.00 1,231,278.44 1,208,039.00 2,274,824.00	Total T	EDMINAL DEVENIES CERTETLOUNGE	2,050.00	2,000.00	18,175.00	14,000.00	24,000.00	4,175	29.8%
	Total Incom	ENWINDE NEVENOES	183,176.18	173,357.00	1.231.278.44	1 208 030 00			



Operating Statistics-Fiscal Year 2019

	December	December		FYTD	FYTD		FY	FV	FY	FV	FY	FV		olondon Vocan	Jon V	1	
	2019	2018		2020	2019		2019	2018	7102	2016	2016	2000	2000	Calcil	ual I	car	
Aircraft Operations Itinerant:										O TOTAL O	C107	2014	5013	2017	2011	2010	2009
Air Carrier/Taxi General Aviation Military Local:	2,716 2546 132	2,343 2,310 185	16% 10% -29%	15,815 17,529 1,363	15,590 17,483 1,112	1% 0% 23%	30,980 34,403 2,503	27,975 30,443 2,269	23,143 25,248 2,133	19,782 22,937 2,007	20,049 28,782 1.883	20,214 30,785 1 881	17,382 31,024	17,493 33,561	18,615	19,412	20,675 39,288
General Aviation Military	1,700	1,264	34% 38%	13,733 3,646	0 12,018 2,436	14% 50%	23,263	18,867 6,226	14,123 4,211	14,094	19,525	20,040 4,147	18,809	20,324	1,754 20,486 3,118	1,984	1,831
Total Operations	7,526		17%	52,086	48,639	7%	97,581	85,780	68,858	62,331	73,993	77,067	72,706	77,738	82,367	83,171	83 223
Enplaned Passengers	33,383		%6	202,633	187,711	%8	378,441	348,922	315,099	286,030	261,631	238,398	227,874	232,571	215,869	196,060	177.659
Deplaned Passengers	30,593	27	12%	199,913	184,772	%8	374,011	347,590	313,512	284,218	261,168	232,164	226,294	231,466	213,692	195,867	177,160
Enplunea Load Factor	84%	80%	2%	81%	%08	2%	19%	82%	80%	84%	%98	81%	492	75%	72%	%69	%59
Avaitable Seats	39,527	38,213	3%		234,952	%9	476,109	424,542	392,267	340,237	322,555	307,522	299,226	310,789	299,182	286,136	294,076
r aining nevenue FRO Fuel Callons Dissued	362,231	324,446	12%	2,325,729	2,212,623	%5	4,580,420	4,335,457	3,375,790	3,088,197	2,906,401	2,604,747	2,134,028	2,193,373	2,003,507	1,700,145	1,478,901
GA/Corporate Jet-A GA/Corporate Jet-A Military Jet-A Airline	3,509 79,365 0 353,171	2,684 86,586 0 297,216	31% -8% 0% 19%	27,729 620,294 0 2,064,494	23,760 611,617 15 1,778,966	17% 1% 0% 16%	46,043 1,256,084 15 3,738,428	48,861 1,111,263 0 2,967,944	45,924 1,073,227 51,974 2,493,636	54,530 1,010,722 60,812 2,224,092	51,551 998,910 66,988 2,107,002	56,862 1,008,861 63,084 1 982 735	55,862 969,930 72,238	60,275 969,423 86,510	62,518 942,165 53,611	69,178 911,363 73,901	71,860 833,494 67,114
Total Fuel	436,045	386,486	13%	2,712,517	2,414,358	12%	5,040,570	4,128,068	3,087,606	3,350,156	3,224,451	3,111,542	2,941,392	2,861,408	2,697,369	1,491,980 2,546,422	1,456,843
rood/Beverage/Retail Tailwinds, LLC.	170,372	153,259	11%	1,091,556	989,864	10%	2,000,661	1,740,799	1,478,844	1,080,096	0 0 712 705	0	0		0	0	0
Rental Car Revenue* *Concessionable revenue-not gross	771,433	700,988	10%	10% 5,872,751 5,346,162	5,346,162	10%	10,456,100	9,991,227	9,549,495	8,783,484	8,161,735	7,288,497	669,869 6,880,431	670,989 7,019,796	638,226	561,104	502,703



Operating Statistics-Fiscal Year 2019

	January	January		EYTD	FYTD		FY	FV	FY	FY	FY	FY		Calen	Calendar Voor	****	
Aircraft Operations	2020	2019		2020	2019		2019	2018	2017	2016	2015	2014	2013	2012	מיייני	Call	0000
Itinerant:														WO I W	7017	2010	5000
Air Carrier/Taxi General Aviation Military Local:	2,660 2902 174	2,325 2,199 231	14% 32% -25%	18,475 20,431 1,537	17,915 19,682 1,343	3% 4% 14%	30,980 34,403 2,503	27,975 30,443 2,269	23,143 25,248 2,133	19,782 22,937 2,007	20,049	20,214	31,024	17,493	18,615 38,394	19,412 41,394	20,675 39,288
General Aviation Military	2,592	1,299	100%	16,325	13,317	23%	23,263	18,867	14,123	14,094	19,525	20,040	18,809	2,297	1,754	1,984	1,831
Total Operations	9;356	6,744	39%	61,442	55.383	11%	07 401	0774	117,7	116,6	3,754	4,147	3,457	4,063	3,118	3,087	3,354
Enplaned Passengers	27,824	26,256	%9	230 457	713 967	700	106,17	65,780	808,838	62,331	73,993	77,067	72,706	77,738	82,367	83,171	83,223
Deplaned Passengers	29,494	26.642	11%	229.407	717,717	0/0	376,441	348,922	315,099	286,030	261,631	238,398	227,874	232,571	215,869	196,060	177,659
Envlaned Load Factor	7019) (O)	2	104,722	211,414	%	374,011	347,590	313,512	284,218	261,168	232,164	226,294	231,466	213,692	195,867	177,160
Annal Land	90.70	%0/	%?-	%6L	%61	%!	79%	82%	80%	84%	%98	%18	%91	75%	72%	%69	%59
Avaitable Seats	41,443	37,415	11%	290,414	272,367	7%	476,109	424,542	392,267	340,237	322,555	307,522	299,226	310,789	299,182	286.136	294 076
FRO Evel College Browne	380,822	353,754	%8	2,706,551	2,566,377	%5	4,580,420	4,335,457	3,375,790	3,088,197	2,906,401	2,604,747	2,134,028	2,193,373	2,003,507		1.478.901
GA/Corporate Jet-A	2,928	1,583	85%	30,657	25,343	21%	46,043	48,861	45,924	54,530	51,551	56,862	55,862	60.275	818 69		
Military Jet-A Airline	0 325,000	323,505	%0	0 2,389,494	15 2,102,471		1,220,084	1,111,263 0 2,967,944	1,073,227 51,974 2,493,636	1,010,722 60,812 2,224,092	998,910 66,988	1,008,861 63,084	969,930	969,423 86,510	942,165	911,363 73,901	71,860 833,494 67,114
Total Fuel	407,099	410,689	-1%	3,119,616	2,825,047	10%	5,040,570	4,128,068	3,087,606	3,350,156	3,224,451		2,941,392	1,745,200	1,639,075	1,491,980	1,456,843
Food/Beverage/Retail Tailwinds, LLC.	142,487	131,702	%8	1,234,043	1,121,565	10%	2,000,661	1,740,799	1,478,844	1,080,096	0	0	0	0	c		
Rental Car Revenue* *Concessionable revenue-not gross	633,550	588,112	%	6,506,302	5,934,274	10%	10,456,100	9,991,227	9,549,495	8,783,484	712,785	767,875	669,869	670,989		561,104 5,281,662	502,703 4,613,200



TO:

Members of the Charlottesville Albemarle Airport Authority

FROM:

Melinda C. Crawford, Executive Director

DATE:

March 10, 2020

SUBJECT:

Action Item #1: Approval for Robinson Farmer Cox Associates to perform

the FY20 annual financial audit.

RECOMMENDATION:

For the Board to Accept the Recommendation of the Audit Committee to

Exercise the 3rd of 4 options to allow Robinson Farmer Cox Associates to

perform the FY20 annual financial audit.

BACKGROUND: Within the Audit Committee Charter, it states that at the December meeting, the committee will recommend the selection, retention or termination of the Authority's external auditors and that the recommendation will be presented at the January Board meeting. This item was mistakenly omitted from the Audit Committee's December meeting agenda. The Committee reconvened on January 30, 2020, and the recommendation was made to retain Robinson Farmer Cox Associates to

perform the 3rd of 4 options allowed in their contract.

PRIOR ACTION:

N/A

FUNDING:

N/A

FINANCIAL IMPACT:

N/A

ATTACHMENTS:

PRESENTATION:

N/A



TO: Members of the Charlottesville Albemarle Airport Authority

FROM: Melinda C. Crawford, Executive Director

DATE: March 10, 2020

SUBJECT: Action Item #2 – Approval of Resolution No. 2020-4 "Executive Director

Authorization to Award and Administer the 2020 Engineering and

Architectural Services Contracts"

RECOMMENDATION: For the Board to approve of Resolution No. 2020-4 "Executive Director

Authorization to Award and Administer the 2020 Engineering and

Architectural Services Contracts"

BACKGROUND: The Authority is currently in the last year of 5-year contracts for Engineering Services with Delta Engineering Consultants and Talbert & Bright. The Authority does not currently have an active contract for Architectural Services as the contract with Gresham Smith & Partners was not renewed upon completion of the terminal rehabilitation project. The Authority will be issuing Requests for Proposal (RFP) for Professional Aviation/Civil Engineering Services and for Professional Architectural Services for the purpose of securing qualified firms. All proposals will be evaluated and ranked in accordance with the Authority's procurement policies and the contract will be developed by staff with final approval contingent upon review and approval of legal counsel. If approved, this resolution will require the Executive Director to send via email to the Board members the results of the Requests for Proposals (RFP) process. If all Board members respond in support of the Executive Director's recommendation of the most responsive bidder, then the Executive Director will be authorized to approve and execute the 2020 Engineering and Architectural Services contracts.

PRIOR ACTIONS: Contracts previously awarded in April 2015 with a maximum of four

additional one-year terms for Engineering Services to Delta Airport Consultants and Talbert & Bright and for Architectural Services to

Gresham Smith & Partners

FINANCIAL IMPACT: The fees and expenses associated with these engineering and

architectural services contracts will be solely dependent upon the

projects to which they are assigned.

ATTACHMENT: #1 – Resolution 2020-4 "Executive Director Authorization to Award

and Administer the 2020 Engineering Contract"

PRESENTATION: None

RESOLUTION NO. 2020-4

EXECUTIVE DIRECTOR AUTHORIZATION TO AWARD AND ADMINISTER THE 2020 ENGINEERING AND ARCHITECTURAL SERVICES CONTRACTS

WHEREAS, the engineering services contracts with Delta Airport Consultants and Talbert & Bright were awarded in April 2015 as one year contracts with a maximum of four additional one-year terms; and,

WHEREAS, the architectural services contract with Gresham Smith & Partners was awarded in April 2015 as a one year contract with a maximum of four additional one-year terms; and,

WHEREAS, the maximum allowed terms on these contracts are due to expire; and,

WHEREAS, the timing of the competitive procurement process and the Airport Authority Board's meeting schedule may not allow for the procurement and award of the contract by the Board's scheduled meetings; and,

WHEREAS, if the Executive Director determines that the competitive procurement has been performed in accordance with Virginia law and the Authority's procurement guidelines, and an award of a contract is recommended by the Executive Director in accordance with procurement requirements, then that determination will be communicated to the members of the Airport Authority Board; and,

WHEREAS, if all members of the Airport Authority Board concur with the recommendation after receiving the Executive Director's notification, then the Executive Director is hereby authorized to award, execute and administer the Authority's 2020 Engineering and Architectural Services Contracts to the successful firms; now therefore,

BE IT RESOLVED by the governing Board of the Charlottesville-Albemarle Airport Authority that the Executive Director is hereby designated as the Board's agent for conducting procurement, and for the award of a contract and administration of said contract, including, without limitation: executing the documents on behalf of the Authority; giving of notices and approvals required of the Authority to include work orders for projects included in the approved capital budget where funding has been secured, and exercising and enforcing such other rights as may be authorized or reserved to the Authority within the contract. Contract modifications shall be made in accordance with state law and within the Executive Director's contracting authority. All decisions and contractual obligations made by the Executive Director on behalf of the Authority shall be conditioned upon the availability and appropriation of funds by the Authority to support continuing performance of the contract.

ADOPTED this 10th day of March 2020.

Vote:

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Aye:		No:	
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Certif	ied:		
By: _	Melinda Crawford, Secretary		



March 2020

Informational Items:

- 1. Executive Director's Update
 - a. Personnel Update
 - b. Construction Update
 - i. Air Carrier Apron Expansion Project
 - ii. Expansion of Economy Surface Parking Lot Project
 - iii. ARFF Breakroom and Training Room Project
 - iv. MALSR Update
 - v. Passenger Shelters
 - vi. Terminal Area Masterplan
 - c. Marketing & Air Service Update