



## **Charlottesville-Albemarle Airport TARMAC DELAY CONTINGENCY PLAN**

Charlottesville-Albemarle Airport (CHO) has prepared this Tarmac Delay Contingency Plan pursuant to §42301 of the FAA Modernization and Reform Act of 2012. Questions regarding this plan can be directed to Jason Burch at [jburch@gocho.com](mailto:jburch@gocho.com). CHO is filing this plan with the Department of Transportation because (1) it is a commercial airport or (2) this Airport may be used by an air carrier described in USC 42301(a)(1) for diversions.

This plan describes how, following excessive tarmac delays and to the extent practicable, CHO will:

- Provide for the deplanement of passengers;
- Provide for the sharing of facilities and make gates available at the Airport; and
- Provide a sterile area following excessive tarmac delays for passengers who have not yet cleared United States Customs & Border Protection (CBP).

CHO has facility constraints that limit our ability to accommodate diverted flights or maintain the Airport's safe operation and strongly encourages aircraft operators to contact the Public Safety Department @ 434-981-4152 for prior coordination of diverted flights, except in the case of a declared in-flight emergency. Specific facility constraints include the following: Limited ramp space to park multiple aircraft, no customs at the Airport, a limited sterile area available with only five gates, the café is in the sterile area, but it closes each day after the last departure, no after-hours vending is available on the sterile side, the TSA-run checkpoint closes after the last departure and no TSA staff remain to re-open the checkpoint should someone leave the sterile area. We have noted these constraints in CHO's Airport/Facility Directory record. During diversion events, CHO issues NOTAMs regarding its ability to accommodate diverted flights to ensure the safe and efficient operation of the Airport and its ability to serve the civil aviation needs of the public during irregular operations events.

### **Airport Information**

Name of Airport: Charlottesville-Albemarle Airport

Name and title of person preparing the plan: Jason Burch, C.M., Chief Operating Officer

Preparer contact number: 434-973-8342 Ext. 115

Preparer contact e-mail: JBurch@gocho.com

Date of submission of plan: June 24, 2022

Airport Category: Large Hub  Medium Hub  Small Hub  Non-Hub X

## **Contact Information**

In the event of diversion or other irregular operations events, aircraft operators should contact the Airport Public Safety at 434-981-4152 or JBurch@gocho.com for assistance.

## **Plan to Provide for the Deplanement of Passengers Following Excessive Tarmac Delays**

CHO has purchased mobile passenger loading ramps and has provided training with airport rescue personnel. All airline personnel currently at CHO are also included in the training program. We will use this equipment to deplane passengers as soon as practicable after receiving requests from such airlines at the above contact number. Other GSE equipment is owned and operated by the airlines. We will also provide a list of airlines, ground handlers, fixed base operators, and others who may have the necessary equipment and personnel to safely deplane passengers to airlines as soon as practicable after receiving requests from such airlines experiencing excessive tarmac delays at the contact number listed above.

## **Plan to Provide for the Sharing of Facilities and Make Gates Available in an Emergency**

The gates at CHO are under preferential lease to air carriers and are not fully controlled by the Airport during those time periods when the tenant's usage of that gate meets the usage specified in the preferential use lease. We may be able to direct a tenant airline to accommodate another air carrier aircraft at its preferentially leased gate during those time periods when the tenant airline is not using, or not scheduled to use, the gates. We will direct our tenant air carriers to make gates and other facilities available to an air carrier seeking to deplane at a gate during those time periods the gates are not in use or not scheduled to be in use, to the maximum extent practicable. CHO's terminal facility currently accommodates up to a Boeing 717-sized aircraft at its gate area. However, it can accommodate a Boeing 757-sized aircraft on the airfield.

## **Plan to Provide a Sterile Area for Passengers Who Have Not Cleared United States Customs and Border Protection**

CHO does not have international passenger processing facilities. We will coordinate with local CBP and law enforcement officials to identify suitable areas and procedures for establishing a temporary sterile area where international passengers on diverted aircraft who have not yet cleared United States Customs and Border Protection can be deplaned. Once these efforts are complete, we will coordinate with local CBP officials to develop procedures that allow international passengers who have not yet cleared United States Customs and Border Protection to be deplaned into these sterile areas to the practicable extent.

## **Public Access to the Tarmac Delay Contingency Plan**

CHO will provide public access to its Tarmac Delay Contingency plan by posting it in a conspicuous location on the Airport's website: <http://gocho.com>.