

**CHARLOTTESVILLE-ALBEMARLE AIRPORT AUTHORITY BOARD
CHARLOTTESVILLE ALBEMARLE AIRPORT**

INVITATION TO BID

PROJECT DESCRIPTION: **AIRPORT SECURITY SYSTEMS UPGRADE**
BID DUE DATE: **April 22, 2025, 2:00 PM Local Time**

Sealed bids will be received by the **Charlottesville Albemarle Airport Authority**, at 100 Bowen Loop, Suite 200, Charlottesville, VA 22911, until 2:00 PM (local time), on the bid date. Electronic submissions will be allowed and can be emailed to Jason Devillier at jdevillier@gocho.com. On the bid date at 2:30 PM, all bids will be publicly opened and read aloud.

ANY BID RECEIVED AFTER THE SPECIFIED TIME WILL NOT BE CONSIDERED.

The proposed Work includes the following:

The upgrades and expansion of existing electronic security systems at Charlottesville Albemarle Airport.

Anticipated Schedule:

DATE	EVENT	
March 19, 2025	Date of issue of the Solicitation	
April 1, 2025	Virtual Pre-Proposal Meeting - 10:00 AM Attendance is not mandatory	Meeting Link
April 11, 2025	Last day for submitting written inquiries (2:00 P.M. Eastern Time)	
April 15, 2025	Response to Questions	
April 22, 2025	Submission Deadline (2:00 P.M. Eastern Time)	
April 23 - April 25, 2025	Bid Evaluations	
May 5, 2025	Notice of Intent to Award will be posted on Authority's Website	
September 1, 2025	Projected - Award of Contract	
September 30, 2025	Projected - Contract Start Date	

Bidder Qualifications:

Bidder shall be a licensed contractor experienced in the construction, installation, and testing of electronic security systems.

A non-mandatory Pre-Bid Conference for this project will be held on April 1, 2025, at 10:00 AM (local time) via Microsoft Teams Video Conferencing AND in-person in the Airport Conference Room, located at 100 Bowen Loop, Suite 200, Charlottesville, VA 22911. Please email the Project Manager, Jim Pangburn, PE, PSP at jim.pangburn@rsandh.com to receive the Microsoft Teams link for the virtual meeting.

Bidders may request electronic copies of the Contract Documents (proposal forms, specifications, drawings) via e-mail. Inquiries should be directed to the Project Manager, Jim Pangburn, PE, PSP at jim.pangburn@rsandh.com. Note that certain technical specification sections and the drawings are considered sensitive security information (SSI) and require a release form to be submitted prior to receiving the password to those files.

Each Bidder is individually responsible for the careful examination of the site of the proposed Work, the Proposal, Plans, General Provisions, Technical Specifications, Contract Forms, and all requirements of the

project. The failure or omission by any Bidder to do so shall in no way relieve any Bidder from any obligation with respect to its bid. The Authority reserves the following rights: to accept or reject any or all bids; and to award the Contract to the most responsive and responsible Bidder whose bid is determined by the Authority to be in its best interest. Any and all proposals as submitted herein are subject to further negotiation at the option of the Authority. No contract or agreement of any kind arising out of this proposal and/or negotiations shall be binding or valid against the Authority, its department, officers, employees, or agents unless such contract or agreement is in writing, has been authorized by the Charlottesville-Albemarle Airport Authority, and signed by the Airport Director or his designee.

DBE Goals for this project as outlined in Section A2 are as follows:

Goals for minority participation for each trade:	4.6%
Goals for female participation in each trade:	4.6%

The Charlottesville-Albemarle Airport Authority, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 USC §§ 2000d to 2000d-4) and the Regulations, hereby notifies all bidders or offerors that it will affirmatively ensure that any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.