

RUNWAY 3-21 AND TAXIWAY A PAVEMENT MAINTENANCE

Charlottesville-Albemarle Airport

ADDENDUM NO. 1

June 2, 2025

This Addendum is hereby made a part of the Contract Documents and Specifications of the above referenced project. All other requirements of the original Contract Documents and Specifications shall remain effective in their respective order. **ACKNOWLEDGE RECEIPT OF THIS ADDENDUM (Page A1-1 to A1-2 and attachments) BY INSERTING ITS NUMBER AND DATE ON PAGE 7 OF THE INVITATION TO BID.**

MODIFICATIONS TO BID PROPOSAL

1. REMOVE Special Provisions Section 2 Insurance Requirements (page 44 of the front end documents) and REPLACE with revised Special Provisions Section 2 Insurance Requirements. (REVISED language from Pennsylvania to VIRGINIA).
2. Bid Documents Plan Set ADDED to Charlottesville-Albemarle Website Procurement Notices ([Public Notices - Charlottesville Albemarle Airport](#)).

MODIFICATIONS TO CONTRACT DRAWINGS

1. N/A

CONTRACTOR QUESTIONS

1. What type of cracks are present on this project.

RESPONSE: Cracking will be separated by width, with some cracks being larger than ¼” and others being smaller than ¼”. Cracks that will be sealed will be determined in the field by the RPR and Contractor.

2. What are the badging requirements?

RESPONSE: It is required that at least one person (preferably a supervisor) on site is badged. Ideally, two or more people will be badged to accommodate people temporarily leaving the work area. The contractor will coordinate badging with the airport during the Administrative Phase.

3. Will the schedule remain fixed in the event of severe weather.

RESPONSE: Weather conditions will be evaluated daily and if work cannot be performed, the schedule will be adjusted accordingly.

CLARIFICATIONS AND ATTACHMENTS

1. Revised Special Provisions pages attached.
2. Pre-bid meeting minutes

SPECIAL PROVISIONS

CHARLOTTESVILLE ALBEMARLE AIRPORT AUTHORITY BOARD CHARLOTTESVILLE ALBEMARLE AIRPORT

SECTION 2

INSURANCE REQUIREMENTS

1. REQUIREMENTS OF CONTRACTOR LIABILITY INSURANCE. The Contractor shall procure and maintain at his own expense, during the life of this Contract, liability insurance with limits of coverage not less than the amounts as hereinafter specified. The policies shall be written by reputable companies authorized to do business in the Commonwealth of Virginia, rated no less than A-9 by A.M. BEST. All such insurance shall be subject to the approval of the Owner for adequacy of protection and shall include a provision preventing cancellation without thirty days prior notice to the Owner in writing. At the time of execution of the Contract, the successful Bidder shall furnish the Owner evidence that appropriate insurance has been procured and will be maintained for the life of the Contract liability and compensation insurance.

The Contractor will provide protection from claims set forth below which may arise out of or result from the Contractor's performance and furnishing of the Work and the Contractor's other obligations under the Contract as follows:

1. Commercial General Liability - \$1,000,000 per loss for bodily injury, personal injury and property damage. If a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.
2. Automobile Liability - \$ 1,000,000 per accident for bodily injury and property damage,
3. Employer's Liability - \$ 1,000,000 per accident for bodily injury or disease.
4. Umbrella Liability - \$ 5,000,000 aggregate limit.
5. Workers' Compensation coverage as required by law.
6. The Contractor will be required to provide a Certificate of Insurance and a copy of the additional insured endorsement, indicating:
 - Commercial General Liability insurance, including contractual liability, and defense costs outside of policy limits. Contractor's policy will be primary and be on an occurrence basis.
 - Automobile Liability insurance
 - Umbrella Liability insurance
 - Workers' Compensation insurance

MEETING MINUTES

Project: Runway 3-21 and Taxiway A Pavement Repairs

Subject: Pre-Bid Meeting

Date and Time: May 27, 2021 @ 1:00 PM (Microsoft Teams Call)

Participants: Josh Sabo (Swank), Jason Devillier (CHO), Chad Ackley (RS&H), Ray Yankey (RS&H), and Jason Blaine (RS&H)

Date Prepared: June 6, 2025

Following are the minutes of the meeting, which will be considered approved and final if attendee comments are not received by RS&H within one (1) week from the above date:

1. Introduction of Project Staff and Potential Contractors

2. Project Scope of Work

a) The scope consists of:

- Crack sealing throughout Runway 3-21 and taxiways
- 2-inch mill and overlay patching
- Rubber removal on Runway 3-21
- Runway and taxiway remarking within movement area

Ray Yankey clarified that all work will be conducted at night. Also, contractors are welcome to visit the site before bidding and should coordinate with Jason Devillier.

b) Project Funding

- Federal/State/Local

c) Contract Duration / Phasing

- Contract award anticipated by August 2025
- Contract Start Date - August 2025
 - Total Contract duration – 40 days
 - i. Administrative – 30 days
 - ii. Construction Duration – 10 days

3. Contract Requirements

- a) Failure to complete the work in each phase by the specified time or date may result in liquidated damages.
 - \$2,500 for each calendar day delayed beyond the overall construction contract time of 10 days.
- b) Wage Requirements – Davis Bacon wage rates
- c) DBE Goal & Good Faith Effort
 - a. Goals for minority participation for each trade: 4.6%
 - b. Goals for female participation in each trade: 6.9%
- d) Contractor Quality Control Plan – C-100 Specification

4. Questions and Answers

1. What type of cracks are present on this project.

RESPONSE: Cracking will be separated by width, with some cracks being larger than 1/4" and others being smaller than 1/4". Cracks that will be sealed will be determined in the field by the RPR and Contractor.

2. What are the badging requirements?

RESPONSE: It is required that at least one person (preferably a supervisor) on site is badged. Ideally, two or more people will be badged to accommodate people temporarily leaving the work area. The contractor will coordinate badging with the airport during the Administrative Phase.

3. Will the schedule remain fixed in the event of severe weather.

RESPONSE: Weather conditions will be evaluated daily and if work cannot be performed, the schedule will be adjusted accordingly.

5. Procedure for Addendums

- a) Bidding Questions Cut-off: Wednesday, June 4, 2025 at 2:00pm EDT.
Send questions to Raymond Yankey (RS&H).
raymond.yankey@rsandh.com
(703) 609-9970
- b) Bids Due: Wednesday, June 10, 2025 at 2:00 p.m. EDT
- c) Contract Documents include: Plans, Specifications and Bid Proposal
- d) All Bid Proposals shall include:
 - Bid Form, including Acknowledgment of Receipt of Addenda
 - Proposal Guaranty – each separate proposal shall be accompanied by a Cashier's Check or Proposal Bond payable to Charlottesville-Albemarle Airport Authority. The bid guarantee shall be equal to 5% of the total bid price.
 - All additional documentation as described in the Proposal Forms.
- e) Bid Proposal includes one base bid (no alternates or additives).
- f) Award of contract will be based upon the lowest, responsive, responsible bid. The award shall be at the discretion of the Charlottesville-Albemarle Airport Authority.
- g) There will be at least one addendum issued prior to bidding opening to address any changes, bidder questions, and pre-bid meeting minutes and attendance sheet. All issued addenda must be annotated in the Proposal Forms.

6. Other Issues

7. Closing Comments

Compiled by: Jason Blaine